

AGENDA

Utah Counties Indemnity Pool Board of Directors Meeting

Thursday, February 16, 2023 12:30 p.m.

UAC/UCIP Offices 5397 S Vine St Murray UT

12:30 Open Meeting, Pledge of Allegiance Bruce Adams

ITEM ACTION

- | | | |
|-----|---|----------------------|
| 1. | Welcome New Board Members | Bruce Adams |
| 2. | Review/Excuse Board Members Absent | Bruce Adams |
| 3. | Review/Discuss Board/Officer Conflict of Interest Disclosures | William Cox |
| 4. | Review/Approve December 15 and 20, 2022 Meeting Minutes | Mike Wilkins |
| 5. | Ratification/Approval of Payments and Credit Card Transactions | Mike Wilkins |
| 6. | Review/Approve Actuarial Reserve Analysis | Johnnie Miller |
| 7. | Review/Approve Committees of the Board Policy Amendments | Johnnie Miller |
| 8. | Review/Approve Board Committee Appointments | Bruce Adams |
| 9. | Set Date and Time for Closed Meeting to Discuss Character, Professional Competence, Physical/Mental Health of an Individual | Bruce Adams |
| 10. | Action on Personnel Matters | Craig Blake |
| 11. | Set Date and Time for Closed Meeting to Discuss Pending or Reasonably Imminent Litigation | Bruce Adams |
| 12. | Action on Litigation Matters | Christopher Crockett |

INFORMATION

- | | | |
|-----|----------------------------------|----------------|
| 13. | Claims Report | Korby Siggard |
| 14. | Loss Control Underwriting Report | Marty Stevens |
| 15. | Financial Report | Sonya White |
| 16. | Chief Executive Officer's Report | Johnnie Miller |
| 17. | Calendar Items | Aly Michale |
| 18. | Other Reports | Bruce Adams |

UTAH COUNTIES INDEMNITY POOL

5397 S Vine St Murray UT 84107-6757, 801-565-8500, ucip.utah.gov

**BOARD OF DIRECTORS
MEETING MINUTES**

Date and Time

February 16, 2023, 12:30 p.m.

Location

UAC/UCIP Offices, 5397 S Vine St, Murray, Uah

Directors Present

Bruce Adams, *President*, San Juan County Commissioner
Michael Wilkins, *Secretary/Treasurer*, Uintah County Clerk/Auditor
Christopher Crockett, Weber County Deputy Attorney
Bob Stevenson, Davis County Commissioner
Victor Iverson, Washington County Commissioner
Stan Summers, Box Elder County Commissioner
Sim Weston, Rich County Commissioner
Greg Miles, Duchesne County Commissioner
Gage Froerer, Weber County Commisisioner
Craig Blake, Sevier County Human Resource Director

Directors Absent

Kelly Sparks, Davis County Sheriff
David Tebbs, Garfield County Commissioner

Officers and Staff Present

Johnnie Miller, UCIP Chief Executive Officer
Sonya White, UCIP Chief Financial Officer
Aly Michale, UCIP Executive Administrative Specialist
Korby Siggard, UCIP Claims Manager
Marty Stevens, UCIP Loss Control Underwriting Specialist

Call to Order

Bruce Adams called the meeting of the Utah Counties Indemnity Pool's Board of Directors to order at 12:35 p.m. on February 16, 2023 and welcomed attendees.

Welcome New Board Members

Bruce Adams and the Board welcomed the new Board Members: Craig Blake, Gage Froerer, Greg Miles, Kelly Sparks and Simeon Weston.

Review/Excuse Board Members Absent

William Cox made a motion to excuse Kelly Sparks and David Tebbs from this meeting. Bob Stevenson seconded the motion, which passed unanimously.

Review/Discuss Board/Officer Conflict of Interest Disclosures

William Cox explained to the Board that the Conflict of Interest Disclosure forms only need to be completed when there is a conflict of interest to be disclosed. Cox reported that no conflicts were reported by any of the Board Members or Officers of the Board.

Review/Approve December 15 and 20, 2022 Meeting Minutes

The draft minutes of the Board of Director's meetings held on December 15 and 20, 2022 were previously sent to the Board Members for review (see attachment number one and two). Michael Wilkins made a motion to approve the December 15 and 20, 2022 minutes as written. Bob Stevenson seconded the motion, which passed unanimously.

Ratification/Approval of Payments and Credit Card Transactions

Michael Wilkins reported that he has reviewed the payments made and the credit card transactions of the Pool as of February 16, 2023 (see attachment number three). Michael Wilkins made a motion to approve the payments and credit card transactions as presented. Gage Froerer seconded the motion, which passed unanimously.

Review/Approve 2022 Actuarial Reserve Analysis

Exhibits from the 2022 By The Numbers Actuarial Consulting Actuarial Reserve Analysis was previously sent to the Board Members for review (see attachment number four). Johnnie Miller explained that exhibit, Figure 1, charts the Pool's losses, for the years 2005 to 2022, by paid (blue), case reserves (green) and the estimated incurred but not reported (IBNR) (yellow) losses for all lines of coverage. The next exhibit, Comparison of Estimated Ultimate Incurred Losses, displays that from December 31, 2021, the estimate of the amount needed for 2022 decreased by 18.5%. Miller included that these amounts are estimated using past data. In reviewing the history, Miller noted that over all the past years from 2005 to current, there has been an overall reduction of 4.4%. Figure 2 charts the incurred losses comparing the current paid, case reserves and IBNR from the prior actuarial report. Appendix C, Estimated Unallocated Loss Adjustment Expense (ULAE) Reserve, displays an estimate, using actual UCIP claims data, of what it would cost the Pool to pay an outside adjusting firm to handle the claims to resolution if the Pool were dissolved. In the event of that case, the estimated cost would be \$107,450, which has been booked in UCIP's financials. Table 43 provides an estimate of required reserves as of December 31, 2022, The estimated ultimate incurred losses total \$52,966,279 and incurred losses of \$47,880,458, totalling \$44,821,152 paid. These numbers do not include reinsurance amounts above UCIP's self-insurance retention of \$250,000 for each line of coverage. The estimated total of case reserves showing \$3,059,306 and IBNR at \$5,085,821. The findings are that the expected required reserves needed for the Pool at year end of 2022 are \$8,145,000 for all lines of coverage. Exhibit, Figure 5 chart, demonstrates how the actuary calculates reserves for each line of coverage, using Law Enforcement Liability as an example. Exhibit, Figure 6, charts historical profitability of the Pool. Over the years, UCIP planned to and has built up a surplus to take a higher retention with reinsurers to save money, starting on January 1, 2023. Table 46 provides the Board with the combined 17 year loss ratio of 0.956. William Cox made a motion to approve the 2022 Actuarial Reserve Analysis as presented. Mike Wilkins seconded the motion, which passed unanimously.

Review/Approve Committees of the Board Policy Amendments

Proposed amendments to the Committees of the Board Policy were previously sent to the Board for review (see attachment number five). Johnnie Miller recommended to strike language from the Committees of the Board Policy, as provided on page 2, and add language clarifying UCIP staff soliciting candidates from the Clerk/Auditors Association for the Audit Committee for the Board to consider and appoint. Miller also recommended adding language to include that the Chair of the Governance Committee shall be appointed by the UCIP Chair and members of the Committee shall be appointed by majority vote of the Board upon recommendation of the Committee Chair, as provided on page 3, along with adding language for staff to solicit 2-3 candidates from the Utah Sheriffs Association for the Boards consideration and chair of the Law Enforcement Committee. Law Enforcement Committee shall be appointed the UCIP Chair upon recommendation of the

Committee Chair. Miller recommended language, as provided on page 4, that the UCIP staff shall also recommend 2-3 candidates for the Board's and chair from among the Litigation Management Committee to consider. Members of the Litigation Management Committee shall be appointed by majority vote of the Board upon recommendation of the Committee Chair. Miller also recommended to strike language from the Nominating Committee and instead include that the Chair of the Nominating Committee be appointed by the UCIP Chair from among the directors that serve at their county's appointment, avoiding conflict of the Committee Chair being nominated to stand for election/re-election of the Board. Adding language is also recommended to include that UCIP staff shall provide 2-3 candidates for the Board's consideration to be appointed Chair of the Personnel Committee. Members of the Personnel Committee shall be appointed by majority vote of the Board upon the recommendation of the Committee Chair. Bob Stevenson made a motion to approve amendments to the UCIP Committees of the Board Policy as presented. Michael Wilkins seconded the motion, which passed unanimously.

Review/Approve Board Committee Appointments

A listing of the members of the Committees of the Board were previously sent to the Board for review (see attachment number six). William Cox made a motion to appoint Kelly Sparks, Simeon Weston, and Craig Blake to serve on the Education Committee, Gage Froerer and Craig Blake to serve on the Governance Committee, Michael Wilkins and Simeon Weston to serve on the Membership Approval Committee, and Gage Froerer, Michael Wilkins and Simeon Weston to serve on the Nominating Committee. Stan Summers seconded the motion, which passed unanimously.

Set Date and Time for Closed Meeting

Bob Stevenson made a motion to strike agenda item: *Set Date and Time for a Closed Meeting to Discuss Character, Professional Competence, Physical/Mental Health of an Individual*. Gage Froerer seconded the motion, which passed unanimously.

Action on Personnel Matters

Bob Stevenson made a motion to strike agenda item: *Action on Personnel Matters*. Gage Froerer seconded the motion, which passed unanimously.

Set Date and Time for Closed Meeting

Christopher Crockett made a motion to strike agenda item: *Set Date and Time for Closed Meeting to Discuss Pending or Reasonably Imminent Litigation*. Bob Stevenson seconded the motion, which passed unanimously.

Action on Litigation Matters

Christopher Crockett made a motion to strike agenda item: *Action on Litigation Matters*. Bob Stevenson seconded the motion, which passed unanimously.

Claims Report

Charts of total claims and dollar amounts, paid from 2018 through 2022, were previously sent to the Board for review (see attachment number seven). Korby Siggard reported that since 2019, the number of claims have decreased each year, while noting that out of a total of 892 claims in five years, 604 have been county vehicle related claims. In comparing amounts paid for claims, \$3,684,500 was paid out for property and buildings loss; this high amount is largely due to disasters in 2020 causing more claims than average.

Loss Control Underwriting Report

Marty Stevens provided a summery of the underwriting process conducted by UCIP each year. Rates and exposures are finalized at the end of November each year, but the process starts in February to collect information, beginning with the appraisal process. Stevens reported that between UCIP's 70 members, 22 being counties and the rest being special service districts, over \$2.5 billion of combined property is on the property schedule, which includes buildings, contents, vehicles, trailers, snowmobiles, watercrafts and drones. Every five years, through a rotating cycle,

each member's property is appraised and given a valuation. Once the appraisal process has begun, an affirmation letter is sent to the member's at the beginning of March, for the county to verify and update their exposures. Once the appraisals and exposure affirmations are received, UCIP adjusts the values and inflation guard, to the buildings that were not appraised, on the schedule. During this time, the appraisal firm also provides a structure cost analysis, which has continued to rise each year. Once all exposure information is in place, claim, loss and financial history, along with exposure information, is sent to the actuary to determine rates for the next year. This information is also sent to the reinsurance company to be rated. The rating structure is approved by the Board in August and budget estimates are sent to members in September indicating contributions for the next year. The worker's compensation underwriting process starts in the fall and crime coverage information is compiled and given to the carrier to quote, which is generally available in November.

Financial Report

Sonya White reported that the independent auditors completed their field work for the 2022 audit. White is currently working on preparing the draft financial statements, notes and management discussion and analysis to provide to the auditors for review. White has not received the 2022 equity indications from Counties Reinsurance Limited to finalize the financial statements. Preliminary indications show the Pool increasing net income by \$3 million. The draft independent audit report will be ready for the Board to review at the April 2023 Board meeting.

Chief Executive Officer's Report

Johnnie Miller reported that with the new year and newly elected officials, he has been busy in the last two months doing training for several counties with the new commissioners and elected officials and refresher courses, including GRAMA, ethics laws and fiduciary responsibility. Miller has a few more to conduct over the next couple of weeks and then will start with sexual harassment trainings for the counties.

Miller met with the new State Risk Manager, Rachel Terry and her staff at the end of the year. The former State Risk Manager, Brian Nelson, has retired. Terry was the Deputy Director of The Utah League of Cities and Towns, who Miller has worked closely with on bills for both counties and cities during the last legislative sessions. Miller believes UCIP will continue to have good relations with the State Risk Management Department.

Miller has been very active with the legislature this year, working on and tracking several bills. Miller has been working with the CIVLAC group each week, giving his perspective on a liability standpoint, along with assisting the Sheriffs Association with bills that impact their liability.

During the interim, Miller worked on HB11, which deals with government volunteers. In the past, the Volunteer Government Worker's Act made it so that a volunteer could not be paid, only reimbursed for expenses, which caused a problem finding and maintaining volunteers. Last year, in working with the State Risk Manager and The League and was able to pass the legislation to allow some compensation to volunteers. He then drafted a committee bill, that has now passed legislation, to pay volunteers more.

HB21, that deals with changes to the Open Public Meeting Act. This bill requires that all meetings of every public body would need to have reasonable comment from the public. Miller and county attorneys are opposed to that as they believe that it can cause issues conducting business productively, and create liability for the county. Scheduling an Open Public Hearing for specific situations where public comment would be needed for particular circumstances would be more productive. Johnnie believes that this bill will not be passed.

HB64, Waiver of Punitive Damages, is something Miller has been concerned about because although you are not supposed to be able to fine for punitive damages against a government entity, when settling a claim or releasing a claim, it waives punitive damages as part of the lawsuit, which UCIP would not be able to do anymore with that bill. He does not see this bill moving forward.

HB173 was discussed with UAC regarding government attorney fees. If someone were to sue a county, city or special service district in the state, and win, all attorney fees would need to be paid

by the government entity. Currently, attorney fees must be paid on federal claims, which typically cost more than the actual damages. Miller suspects that this would now be the case with many lawsuits in state courts, if passed. The Governors office, Attorney Generals office, State Risk Management and the League are all opposed to this bill. Unfortunately, this bill has been pushed forward, but he is hopeful that it doesn't make it. There are already processes in place to get those fees, if the city or county is suing or defending in bad faith. Christopher Crockett is going to write a letter as to why this bill would not be good for the government and tax payers.

Miller has also met with commissioners on HB263, Apprenticeship and Public Works, which would require that all Public Works projects would have to have 10% of the work done by apprentices. Miller does not see this going forward for the rest of the session.

HB317, Pre-trial Release: Currently, for bail, there is a provision that allows the Sheriff to appoint one or more deputies as a bail commissioner, who would need to take a separate Oath of Office and bond. Currently, there is no such bond that can be issued in the State of Utah, as there is no surety that will issue a public official's bond. This bill would change the bail commissioner to a designee of the Sheriff's Department, which would in turn, be covered by UCIP. Miller has been working with SWAP attorneys with their concerns to make changes that will work for both UCIP and them. This bill is still in House but waiting for county attorneys to work out final details.

S.B. 98, Legal Costs Recovery, has been sent to the senate. This bill states that if a county were not to move forward with charges with one of their employees or officials, and the Attorney General prosecutes that employee, then the Attorney General would pay the costs of litigation, not the county.

Another Bill that Johnnie has been watching is S.B. 113, Local Agricultural Ammendments, would do away with any all regulations of animal type operations, which would effect fairs and how people manage their livestock. This bill is in House Natural Resources.

Lastly, UCIP has been working on hiring a new staff member for accounting. They have reached out to auditors and treasurers, with the job description, for references, and hope to have someone hired and trained by mid-year.

Calendar Items

Aly Michale informed the Board that UCIP's Risk Coordinator Training will be held on April 26, 2023, in conjunction with Utah Association of Counties Management Conference, which will be April 27 & 28, 2023. It will be at the Salt Palace Convention Center in Salt Lake City. Details are currently being worked out with more information to come. Michale is also looking to start planning the Strategic Planning of the Board and is looking for locations for it to be held. The Board agreed that June 7-9, 2023 would work best for all and to move the June Board of Directors meeting from June 15, 2023 to June 9, 2023, to be included in the Strategic Planning session. Some counties and locations suggested are Weber, Davis, Wasatch and Washington Counties. Michale will look into these locations.

Michale discussed a new way of sending reminders to the Board for upcoming meetings. For all future meetings, a text will be sent with details that can easily be saved to calendars. The Board agreed that these reminders would be most useful if sent the day after the previous Board meeting, one week prior to the meeting and the day before the meeting is scheduled for.

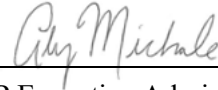
Johnnie Miller also reminded the Board that July 11-14, 2023, Counties Reinsurance Limited (CRL) will be having their Governance Conference. Miller is on the planning group to do training for board members of county pools which will provide useful information, including an actuary demonstrating how they work along with an accountant showing how financials are done. This conference will be held in Boise, Idaho. Aly Michale will soon be registering and making travel arrangements for UCIP staff and Board members to attend.

Other Reports

The next meeting of the Board of Directors will be held Thursday, April 20, 2023, at 12:30 p.m. at the UAC/UCIP offices, 5397 South Vine Street, Murray, UT

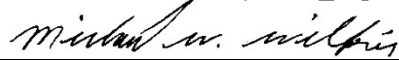
Bruce Adams adjourned the Utah Counties Indemnity Pool Board of Directors Meeting at 2:45 p.m. on February 16, 2023.

Prepared by:



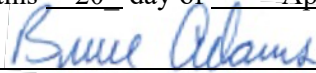
Aly Michale, UCIP Executive Administrative Specialist

Submitted on this 20 day of April 2023



Michael W Wilkins, Secretary/Treasurer

Approved on this 20 day of April 2023



Bruce Adams, President

Support

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Notice Added

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General Information

Government Type:

Interlocal

Entity:

Utah Counties Indemnity Pool

Public Body:

Board of Directors

Notice Information

Emergency Notice:

No

Notice Title:

Board Meeting

Notice Subject:

Administrative Services

Notice Type(s):

Meeting

Event Start Date & Time:

February 16, 2023 12:30 PM

Event End Date & Time:

February 16, 2023 03:30 PM

Description/Agenda:

Open Meeting, Pledge of Allegiance
Welcome New Board Members
Review/Excuse Board Members Absent
Review/Discuss Board/Officer Conflict of Interest Disclosures
Review/Approve December 15 and 20, 2022 Meeting Minutes
Ratification/Approval of Payments and Credit Card Transactions
Review/Approve Actuarial Reserve Analysis
Review/Approve Committees of the Board Policy Amendments
Review/Approve Board Committee Appointments
Set Date and Time for Closed Meeting to Discuss Character, Professional Competence,
Physical/Mental Health of an Individual
Action on Personnel Matters
Set Date and Time for Closed Meeting to Discuss Pending or Reasonably Imminent
Litigation
Action on Litigation Matters
Claims Report
Loss Control Underwriting Report
Financial Report
Chief Executive Officer's Report
Calendar Items
Other Reports

Notice of Special Accommodations (ADA):

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this

meeting should notify Sonya White at the Utah Counties Indemnity Pool, 5397 S Vine St, Murray, UT 84107-6757, or call 801-565-8500, at least three days prior to the meeting.

Notice of Electronic or Telephone Participation:

Any Member of the Utah Counties Indemnity Pool Board of Directors may participate telephonically.

Meeting Information

Street Address:

5397 S Vine St.

City:

Murray

ZIP Code:

84107

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**BOARD OF DIRECTORS
MEETING MINUTES**

Date and Time

December 15, 2022, 11:30 a.m.

Location

Toscano, 11450 S State Street, Murray, Utah

Directors Participating Present

Bruce Adams, *President*, San Juan County Commissioner
William Cox, *Vice President*, Rich County Commissioner
Michael Wilkins, *Secretary/Treasurer*, Uintah County Clerk/Auditor
Christopher Crockett, Weber County Deputy Attorney
David Tebbs, Garfield County Commissioner
Bob Stevenson, Davis County Commissioner
Mark Whitney, Beaver County Commissioner

Directors Absent

Blaine Breshears, Morgan County Sheriff
Victor Iverson, Washington County Commissioner
Scott Jenkins, Weber County Commissioner
James Kaiserman, Wasatch County Surveyor
Stan Summers, Box Elder County Commissioner
Melissa Yergensen, Duchesne County Personnel Director

Officers and Staff Present

Johnnie Miller, UCIP Chief Executive Officer
Sonya White, UCIP Chief Financial Officer
Aly Michale, UCIP Executive Administrative Specialist

Call to Order

Bruce Adams called the meeting of the Utah Counties Indemnity Pool's Board of Directors to order at 11:30 a.m. on December 15, 2022 and welcomed attendees.

Recess for Public Hearing on the UCIP 2023 Budget

Bob Stevenson made a motion for the Board of Directors to recess at 11:35 a.m. on December 15, 2022 for a scheduled Public Hearing to review the Utah Counties Indemnity Pool's 2023 Budget (see attachment number one). Michael Wilkins seconded the motion, which passed unanimously. Board Members present at and participating in the Public Hearing: Bruce Adams, William Cox, Christopher Crockett, Bob Stevenson, David Tebbs, Mark Whitney and Michael Wilkins. Others present and participating were Johnnie Miller, Sonya White and Aly Michale. No one from the public was present for input on the 2023 budget. William Cox made a motion to close the public hearing and reconvene the Board of Directors meeting at 12:10 p.m. on December 15, 2022. Mike Wilkins seconded the motion, which passed unanimously.

Review/Excuse Board Members Absent

Mark Whitney made a motion to excuse Blaine Breshears, Victor Iverson, Scott Jenkins, James Kaiserman, Stan Summers and Melissa Yergensen from this meeting. David Tebbs seconded the motion, which passed unanimously.

Ratify 2023 Contributions

The 2023 member contributions were previously sent to the Board for review (see attachment number two). Sonya White reported that contributions are based on the rates approved by the Board at the August 18, 2022 meeting and member exposures as of December 1, 2022. Contribution invoices were emailed to members on December 1, 2022 and are due by January 1, 2023. Bob Stevenson made a motion to ratify the 2023 member contributions as presented. William Cox seconded the motions, which passed unanimously.

Review/Approve 2023 Reinsurance Renewal

County Reinsurance Limited's (CRL) final pricing analysis, for the liability reinsurance renewal, was previously sent to the Board for review (see attachment number three). Sonya White reported that the 2023 premium for liability reinsurance is \$1,956,147. William Cox made a motion to approve the CRL liability reinsurance renewal as presented. David Tebbs seconded the motion, which passed unanimously.

Review/Approve 2023 Reinsurance Retention

Johnnie Miller reported to the Board that for the past 15 years UCIP has maintained an SIR (self-insured retention) of \$250,000 per occurrence for liability, property and crime coverage. Each year Miller requests that County Reinsurance Limited (CRL) provide the Pool with quotes for higher SIRs and requests that the actuary calculate the increased losses within higher SIR levels to determine at what level UCIP might see a savings. Based on the numbers (see attachment number four) Miller recommends increasing the self-insured retention for all liability coverages, except for cyber, to \$350,000 per occurrence for an estimated savings of \$29,950 in surplus. Michael Wilkins made a motion to approve increasing the SIR with CRL to \$350,000 starting January 1, 2023. William Cox seconded the motion, which passed unanimously.

Review/Approve 2023 Crime Renewal

Sonya White provided the Board with the 2023 Crime coverage renewal (see attachment number five). The combined total for both Crime and Excess Crime is \$67,555 for a ten million dollar limit. This premium is a four percent increase from the prior year. William Cox made a motion to approve the 2023 Crime coverage renewal. Christopher Crockett seconded the motion, which passed unanimously.

Review/Approve 2023 LocalGovU Renewal

Johnnie Miller reported that the 2023 renewal of UCIP's on-line training program, LocalGovU, is \$5,000 for an annual system access fee. UCIP initially purchased 5,000 courses at \$4.75 per course that continues to roll over each year (see attachment number six). Bob Stevenson made a motion to renew the LocalGovU on-line training program as presented. William Cox seconded the motion, which passed unanimously.

Review/Approve 2023 Final Budget

Sonya White presented to the Board the 2023 Budget (see attachment number seven). White reported that recommended amendments to the tentative budget include Contributions ratified by the Board, an increase to the Losses and Loss Adjustment expenses based on actuarial calculated increase to losses within the approved higher SIR level, a decrease to reinsurance expenses due to the higher SIR level (liability premium went from \$1,956,147 to \$1,584,127), an increase to office expenses (training of new employees, new equipment, new website), and an increase in personnel expenses (COLA, accrued vacation payout for retiree and new employee). Johnnie Miller explained that the Association of Governmental Risk Pools (AGRiP) annual dues have increased 66.6 percent in the past five years. AGRiP uses UCIP's annual assets as part of their dues calculation in which

UCIP's assets have increased three percent in the past five years. The annual average cost for the Board and staff to attend AGRiP conferences is \$30,000. Specific training for County Governmental Risk Pool Boards continues to diminish. Miller recommended that UCIP not pay the AGRiP dues for 2023 and rely on County Reinsurance Limited for Board and staff training. Bob Stevenson made a motion to approve the 2023 UCIP Budget as presented. William Cox seconded the motion, which passed unanimously. The Board directed Johnnie Miller to determine the best training options for the Board and staff.

Review/Approve 2023 Workers Compensation Renewal

Sonya White reported that UCIP's joint purchase program for workers compensation coverage, through WCF Insurance, is renewing at an increase of three percent for a total estimated premium of \$2,120,718 (see attachment number eight). Michael Wilkins made a motion to approve the Workers Compensation 2023 program as presented. Christopher Crocket seconded the motion, which passed unanimously.

Review/Approve October 28, 2022 Meeting Minutes

The draft minutes of the Board of Director's meeting held on October 28, 2022 was previously sent to the Board Members for review (see attachment number nine). William Cox made a motion to approve the October 28, 2022 minutes as written. Bob Stevenson seconded the motion, which passed unanimously.

Ratification/Approval of Payments and Credit Card Transactions

Michael Wilkins reported that he has reviewed the payments made and the credit card transactions of the Pool as of December 15, 2022 (see attachment number 10). Michael Wilkins made a motion to approve the payments and credit card transactions as presented. Mark Whitney seconded the motion, which passed unanimously.

Review/Appoint Board Position—Chair of the Audit Committee

Sonya White explained that Michael Wilkins was appointed Chair of the Audit Committee at the October 28 Board meeting, to fill the unexpired term of Karla Johnson. The term ends December 31, 2022. The Auditor's Association has provided the Board with two names to consider: Michael Wilkins, Uintah County Clerk/Auditor and Steve Wall, Sevier County Clerk/Auditor. Mark Whitney made a motion to appoint Michael Wilkins, Uintah County Clerk/Auditor, as the Chair of the Audit Committee Board position for the term 2023 through 2026. William Cox seconded the motion, which passed unanimously.

Review/Appoint Board Position—Chair of the Law Enforcement Committee

Johnnie Miller reported that the Sheriff's Association has recommended Richard Jacobson, Millard County Sheriff and Kelly Sparks, Davis County Sheriff to be considered by the Board to serve as the Chair of the Law Enforcement Committee. Bob Stevenson made a motion to appoint Kelly Sparks, Davis County Sheriff as Chair of the Law Enforcement Committee Board position for the term 2023 through 2026. Mark Whitney seconded the motion, which passed unanimously.

Review/Appoint Unexpired Board Position—Chair of the Personnel Committee

Melissa Yergensen sent an official resignation to the Board as she is no longer working for Duchesne County. The term of the Chair of the Personnel Committee ends December 31, 2024. Johnnie Miller discussed recommendations with the Board for those willing to serve. William Cox made a motion to appoint Rhonda Gant as Chair of the Personnel Committee Board position to fill the unexpired term of 2024 through 2025. Christopher Crockett seconded the motion, which passed unanimously.

Elect Officers of the Board

Bob Stevenson made a motion to re-elect Bruce Adams, San Juan County Commissioner, as president of the UCIP Board of Directors. Michael Wilkins seconded the motion, which passed unanimously. Bob Stevenson made a motion to re-elect William Cox, Rich County Commissioner,

as Vice President of the UCIP Board of Directors. Michael Wilkins seconded the motion, which passed unanimously. William Cox made a motion to elect Michael Wilkins, Uintah County Clerk/Auditor, as the Secretary/Treasurer of the UCIP Board of Directors. David Tebbs seconded the motion, which passed unanimously.

Review/Approve County/County Related Entity Membership

Mark Whitney reported that a meeting of the Membership Approval Committee took place on December 13, 2022, to review the membership application summary for the Taylor West Weber Park District (see attachment number 11). Johnnie Miller provided additional information that answered any questions or concerns discussed with the Committee. Mark Whitney made a motion to approve the membership of the Taylor West Weber Park District as presented. Bob Stevenson seconded the motion, which passed unanimously.

Review/Approve Audit Services Engagement Letter—Audit Committee

The audit services engagement letter and audit plan from Larson & Company Certified Public Accounts was previously sent to the Board for review (see attachment number 12). The Audit Committee met with the independent auditors to review the objectives and expectations of the 2022 financial audit of the Pool. David Tebbs, Audit Committee Member, made a motion to approve Larson and Company as the Pool's independent Auditor and approve the audit engagement letter. Michael Wilkins seconded the motion, which passed unanimously.

Review/Approve Actuarial Services Engagement Letter—Audit Committee

The actuarial services engagement letter was previously sent to the Board for review (see attachment number 13). Johnnie Miller reported that By the Numbers Actuarial Consulting (BYNAC) has not increased their fees in the past five years. Miller has negotiated a fee of \$17,500, an increase of \$1,500, for all actuarial services for 2023, including an annual meeting to present findings, with BYNAC. Bob Stevenson made a motion to approve the actuarial services engagement letter for 2023 service as recommended. David Tebbs seconded the motion, which passed unanimously.

Set Date, Time, and Place of Regular Meetings for 2023

Sonya White provided the Board with the 2023 Annual Meeting schedule of the UCIP Board of Directors (see attachment number 15). It is proposed that the Board will continue to meet the third Thursday of every even numbered months. Michael Wilkins made a motion to approve the regular meeting schedule as presented. William Cox seconded the motion, which passed unanimously.

Set Date and Time for Closed Meeting

Christopher Crockett made a motion to strike agenda item: *Set Date and Time for a Closed Meeting to Discuss Character, Professional Competence, Physical/Mental Health of an Individual*. Michael Wilkins seconded the motion, which passed unanimously.

Action on Personnel Matters

Christopher Crockett made a motion to strike agenda item: *Action on Personnel Matters*. Michael Wilkins seconded the motion, which passed unanimously.

Set Date and Time for Closed Meeting

Christopher Crockett made a motion to strike agenda item: *Set Date and Time for Closed Meeting to Discuss Pending or Reasonably Imminent Litigation*. Michael Wilkins seconded the motion, which passed unanimously.

Action on Litigation Matters

Christopher Crockett made a motion to strike agenda item: *Action on Litigation Matters*. Michael Wilkins seconded the motion, which passed unanimously.

Chief Executive Officer's Report

Johnnie Miller reported that the Utah Association of Counties Annual Convention went well with many members visiting the booth and discussing any issues they have had in their counties. He also did a presentation with the IT Directors at the conference and discussed requirements that will be placed on Privacy and Security Event coverage (cyber) in 2024. Johnnie also did a presentation with the HR Directors and worked with the Utah County HR Department Deputy Director on putting together a self-audit of compliance with the County Personnel Management Act. Johnnie also met with the Sheriffs about the jail inspection program and how to recreate it and has been appointed to the committee to assist with the risk management point of view.

Johnnie reported that he has been attending several meetings for County Reinsurance Limited (CRL) as they prepare for year-end and noted that they have also had a harder year with their own reinsurance due to rates raising, lower limits, and higher SIR requirements. He has also been spending time working with an administrative law judge that provides services to Counties for employee personnel action grievances, and as the county Land Use Authority. Together, they are creating a list of people who are eligible to be an administrative law judge for each county and creating a training program on how to conduct hearings and write findings and orders that UCIP will be able to better defend in court.

Johnnie has conducted Official's Training for Five County AOG and will be doing more for other counties over the next eight weeks. He is already scheduled for training in Uintah (with Duchesne County), Emery County, and San Juan County. Johnnie has also been asked to speak and do training at the UAC New Officials Training on January 17, 2023 at the Taylorsville USU campus (which will be streamed to counties).

Johnnie reported that he expects UCIP to be busy over the next several weeks to prepare for the audit. He also started the process of reviewing draft bills and hearings to put together a legislative tracker for bills, and assisting the Civil Attorneys legislative group, along with the HR directors and the sheriffs in tracking legislation that has a risk component to it. He will put together a draft of the tracker for the next Board meeting.

Other Reports

Bruce Adams thanked Mark Whitney for his work with UCIP, along with Scott Jenkins, Blaine Breshears, and James Kaiserman. Adams also expressed his appreciation for the Board and how well they work together and support the organization.

Bruce Adams adjourned the Utah Counties Indemnity Pool Board of Directors Meeting at 1:30 p.m. on December 15, 2022.

The next meeting of the Board of Directors will be held Thursday, February 16, 2023, at 12:30 p.m. at the UAC/UCIP offices, 5397 South Vine Street, Murray, UT

Prepared by:

Aly Michale, UCIP Executive Administrative Specialist

Submitted on this _____ day of _____ 2023

Michael W Wilkins, Secretary/Treasurer

Approved on this _____ day of _____ 2023

Bruce Adams, President

**BOARD OF DIRECTORS
MEETING MINUTES**

Date and Time

December 20, 2022, 2:00 p.m.

Location

Meeting conducted telephonically.

Anchor Location: UAC/UCIP Offices, 5397 S Vine St, Murray, Utah

Directors Participating Telephonically

William Cox, *Vice President*, Rich County Commissioner

Michael Wilkins, *Secretary/Treasurer*, Uintah County Auditor

Christopher Crockett, Weber County Deputy Attorney

Victor Iverson, Washington County Commissioner

Scott Jenkins, Weber County Commissioner

Jim Kaiserman, Wasatch County Surveyor

Bob Stevenson, Davis County Commissioner

Stan Summers, Box Elder County Commissioner

David Tebbs, Garfield County Commissioner

Directors Absent

Bruce Adams, *President*, San Juan County Commissioner

Blaine Breshears, Morgan County Sheriff

Melissa Yergensen, Duchesne County Personnel Director

Mark Whitney, Beaver County Commissioner

Officers Present

Johnnie Miller, UCIP Chief Executive Officer

Sonya White, UCIP Chief Financial Officer

Others Present

Aly Michale, UCIP Executive Administrative Specialist

Call to Order

In the absence of the President and Vice President (William Cox joined the meeting at 2:10), Michael Wilkins called the telephonic meeting of the Utah Counties Indemnity Pool's Board of Directors to order at 2:05 p.m. on December 20, 2022.

Review/Appoint Unexpired Board Position—Chair of the Personnel Committee

Johnnie Miller reported that Rhonda Gant, Kane County Human Resources Director, has declined the Board appointment made during the December 15, 2022 UCIP Board meeting, as she is unable to commit due to time restraints. Miller recommended Craig Blake, Sevier County Human Resources Director, for the Board to consider. Bob Stevenson questioned if Craig Blake has been contacted and able and willing to serve on the Board, Miller reported he has been contacted and is interested in joining the UCIP Board if appointed. Jim Kaiserman made a motion to appoint Craig Blake to the unexpired Board position and Chair of the Personnel Committee. Stan Summers seconded the motion, which passed unanimously.

Other Reports

The next meeting of the Board of Directors will be held Thursday, February 16, 2023, at 12:30 p.m. at the UAC/UCIP offices, 5397 South Vine Street, Murray, UT

Michael Wilkins adjourned the Utah Counties Indemnity Pool of Directors meeting at 2:10 p.m. on December 20, 2022.

Prepared by:

Aly Michale, UCIP Executive Administrative Specialist

Submitted on this _____ day of _____ 2023

Michael W Wilkins, Secretary/Treasurer

Approved on this _____ day of _____ 2023

Bruce Adams, President

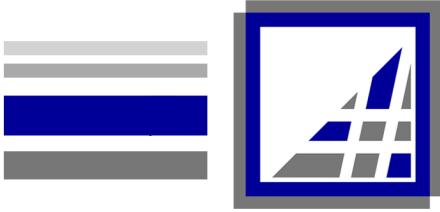
UTAH COUNTIES INDEMNITY POOL
Payments and Credit Card Transactions
December 16, 2022 - February 16, 2023

Date	Type	Num	Name	Memo/Description	Amount
500-000000-10010100 ZionsMLC					
12/16/2022	Check	ACH	LeBaron & Jensen PC	Claim: DAV0000852020	-30,000.00
12/16/2022	Check	ACH	Wasatch County	Claim: WAT0000312022	-2,831.50
12/16/2022	Check	ACH	Mylar Law, PC	Invoice: 01176	-9,145.50
12/16/2022	Check	ACH	Dunn & Dunn, PC	Invoice: 37895	-5,334.00
12/16/2022	Check	ACH	Strong & Hanni	Invoice: 301129	-2,451.00
12/16/2022	Check	ACH	Strong & Hanni	Invoice: 301130	-7,182.00
12/16/2022	Check	ACH	Strong & Hanni	Invoice: 301132	-7,808.00
12/16/2022	Check	ACH	Strong & Hanni	Invoice: 301134	-4,275.00
12/16/2022	Check	ACH	Strong & Hanni	Invoice: 301136	-2,841.52
12/16/2022	Check	BILLPAY	Kennon Tubbs MD LLC	Invoice: 2260	-4,275.00
12/23/2022	Check	ACH	Mylar Law, PC	Invoice: 01177	-14,736.00
12/23/2022	Check	ACH	Mylar Law, PC	Invoice: 01179	-5,258.50
12/23/2022	Check	ACH	Duchesne County	Claim: DUC0000532022	-14,136.10
12/23/2022	Check	ACH	Kane County	Claim: KAN0000432022	-1,461.20
12/23/2022	Check	ACH	TriCounty	Claim: THD0000022022	-20,919.51
12/23/2022	Check	BILLPAY	Kennon Tubbs MD LLC	Invoice: 2306	-3,165.00
12/23/2022	Check	BILLPAY	Kennon Tubbs MD LLC	Invoice: 2305	-1,650.00
12/30/2022	Check	BILLPAY	Brigham City	Claim: BOX0000322022	-3,544.48
12/30/2022	Check	BILLPAY	Samuel Brown	Invoice: 0001	-2,720.00
12/30/2022	Check	ACH	Mylar Law, PC	Invoice: 01183	-3,072.50
12/30/2022	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 856883	-342.50
12/30/2022	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 856884	-35.00
12/30/2022	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 856885	-245.00
12/30/2022	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 856886	-18,478.23
12/30/2022	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 856888	-4,773.00
12/30/2022	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 856890	-968.45
12/30/2022	Check	ACH	Dentons Durham Jones & Pinegar	Invoice: 856891	-912.50
12/30/2022	Check	ACH	Frontier Adjusters, Inc.	Invoice: T1025911	-242.50
01/06/2023	Check	ACH	Millard County	Claim: MIL0000472023	-1,202.56
01/06/2023	Check	ACH	Justin VanMeter	Claim: WEB0001762022	-1,494.18
01/09/2023	Check	ACH	Mylar Law, PC	Invoice: 01184	-12,673.50
01/09/2023	Check	ACH	Suitter Axland	Invoice: 2124	-13,981.30
01/09/2023	Check	ACH	Suitter Axland	Invoice: 2125	-433.50
01/09/2023	Check	ACH	Suitter Axland	Invoice: 2126	-7,754.79
01/09/2023	Check	ACH	Suitter Axland	Invoice: 2127	-2,222.50
01/09/2023	Check	ACH	Suitter Axland	Invoice: 2128	-7,208.22
01/09/2023	Check	ACH	Suitter Axland	Invoice: 2129	-7,336.74
01/09/2023	Check	ACH	Suitter Axland	Invoice: 2130	-157.00
01/09/2023	Check	ACH	Suitter Axland	Invoice: 2131	-9,380.64
01/10/2023	Check	ACH	Davis County	Claim: DAV0001152023	-824.10
01/10/2023	Check	ACH	Kunz PC	Invoice: 18	-5,145.11
01/10/2023	Check	ACH	Kunz PC	Invoice: 19	-5,688.00
01/10/2023	Check	ACH	Kunz PC	Invoice: 20	-3,240.00
01/10/2023	Check	ACH	Mylar Law, PC	Invoice: 01186	-8,206.08
01/10/2023	Check	BILLPAY	Hansen's Collision Center, LLC	Invoice: 13042	-360.00
01/10/2023	Check	ACH	Kane County	Claim: KAN0000442023	-1,518.88
01/10/2023	Check	BILLPAY	Uintah County	Claim: UIN0000472022	-31,216.34

Date	Type	Num	Name	Memo/Description	Amount
01/20/2023	Check	ACH	Beaver County	Claim: BEA0000292023	-5,906.53
01/20/2023	Check	ACH	Duchesne County	Claim: DUC0000532022	-52,399.00
01/20/2023	Check	ACH	Mylar Law, PC	Invoice: 01190	-16,941.16
01/20/2023	Check	ACH	Mylar Law, PC	Invoice: 01204	-20,655.80
01/20/2023	Check	ACH	Strong & Hanni	Invoice: 298635	-1,308.00
01/20/2023	Check	ACH	Strong & Hanni	Invoice: 298636	-1,691.00
01/20/2023	Check	ACH	Strong & Hanni	Invoice: 298638	-1,434.50
01/20/2023	Check	ACH	Strong & Hanni	Invoice: 303631	-11,316.12
01/20/2023	Check	ACH	Strong & Hanni	Invoice: 303634	-3,895.00
01/20/2023	Check	ACH	Strong & Hanni	Invoice: 303635	-8,037.00
01/20/2023	Check	ACH	Strong & Hanni	Invoice: 303637	-47.50
01/20/2023	Check	ACH	Strong & Hanni	Invoice: 303638	-5,206.00
01/20/2023	Check	ACH	Strong & Hanni	Invoice: 303639	-4,199.00
01/20/2023	Check	ACH	Strong & Hanni	Invoice: 303644	-3,043.00
01/20/2023	Check	ACH	Millard County	Claim: MIL0000462022	-3,089.48
01/20/2023	Check	BILLPAY	Uintah County	Claim: UIN0000482022	-3,946.61
01/20/2023	Check	BILLPAY	Uintah County	Claim: UIN0000492023	-6,753.30
01/20/2023	Check	ACH	Ray Quinney & Nebeker P.C.	Claim: MIL0001002016	-65,000.00
01/20/2023	Check	BILLPAY	Uintah County	Claim: UIN0000472022	-4,235.75
01/20/2023	Check	ACH	Morgan County	Claim: MOR0000092023	-3,700.00
01/27/2023	Check	ACH	Mylar Law, PC	Invoice: 01214	-4,299.25
01/27/2023	Check	ACH	Mylar Law, PC	Invoice: 01219	-7,417.50
01/27/2023	Check	ACH	Mylar Law, PC	Invoice: 01222	-2,491.09
01/27/2023	Check	ACH	Wasatch County	Claim: WAT0000322023	-2,655.75
01/27/2023	Check	ACH	Wasatch County	Claim: WAT0000332023	-2,200.25
01/27/2023	Check	ACH	Beckstrom Body Shop North	Invoice: 8007	-7,376.07
02/03/2023	Check	ACH	Mylar Law, PC	Invoice: 01223	-17,566.50
02/03/2023	Check	ACH	Suitter Axland	Invoice: 2209	-28.50
02/03/2023	Check	ACH	Suitter Axland	Invoice: 2210	-480.10
02/03/2023	Check	ACH	Suitter Axland	Invoice: 2211	-10,338.70
02/03/2023	Check	ACH	Suitter Axland	Invoice: 2212	-8,891.83
02/03/2023	Check	ACH	Suitter Axland	Invoice: 2213	-2,867.50
02/03/2023	Check	ACH	Suitter Axland	Invoice: 2214	-5,369.72
02/03/2023	Check	ACH	Suitter Axland	Invoice: 2215	-500.00
02/03/2023	Check	ACH	Suitter Axland	Invoice: 2216	-2,812.30
02/03/2023	Check	ACH	Strong & Hanni	Invoice: 295944	-741.00
02/03/2023	Check	ACH	Strong & Hanni	Invoice: 295948	-900.00
02/03/2023	Check	ACH	Iron County	Claim: IRO0000582023	-13,527.71
02/03/2023	Check	ACH	Kunz PC	Invoice: 22	-2,851.68
02/03/2023	Check	ACH	Kunz PC	Invoice: 23	-5,542.38
02/03/2023	Check	ACH	Kunz PC	Invoice: 24	-3,024.00
02/10/2023	Check	ACH	Mylar Law, PC	Invoice: 01224	-9,255.20
02/10/2023	Check	ACH	Rod's Mini Lube & Automotive	Invoice: 22622	-6,775.81
02/10/2023	Check	ACH	Dunn & Dunn, PC	Invoice: 37896	-9,962.00
02/10/2023	Check	ACH	Sarah Hartmann	Claim: IRO0000572023	-2,640.50
02/10/2023	Check	ACH	Sevier County	Claim: SEV0000432023	-391.90
02/10/2023	Check	BILLPAY	Uintah County	Claim: UIN0000482023	-577.00
Total for 500-000000-10010100 ZionsMLC					- \$ 647,136.42

Date	Type	Num	Name	Memo/Description	Amount
500-000000-10010100 ZionsMLE					
12/16/2022	Bill Payment	ACH	Arthur J. Gallagher & Co.		-3,176.00
12/23/2022	Check	ACH	Bob Stevenson	Mileage Reimbursement	-36.27
12/23/2022	Check	ACH	Christopher Crockett	Mileage Reimbursement	-54.99
12/23/2022	Check	ACH	Beaver County	Whitney Mileage Reimbursement	-213.76
12/23/2022	Check	BILLPAY	Mike Wilkins	Mileage Reimbursement	-204.75
12/23/2022	Check	ACH	Public Employees Health Program	Invoice: 0123939518	-8,437.06
12/29/2022	Check	ACH	Johnnie R. Miller	Expense Reimbursement	-258.33
12/30/2022	Bill Payment	ONLINE	US Bank	Account: 7814	-2,112.41
12/30/2022	Payroll Check	DD	Marty L. Stevens	Pay Period: 12/16/2022-12/31/2022 12/16/2022 to 12/31/2022	-2,080.88
12/30/2022	Payroll Check	DD	Korby M. Siggard	Pay Period: 12/16/2022-12/31/2022 12/16/2022 to 12/31/2022	-2,087.55
12/30/2022	Payroll Check	DD	Johnnie R. Miller	Pay Period: 12/16/2022-12/31/2022 12/16/2022 to 12/31/2022	-4,745.79
12/30/2022	Payroll Check	DD	Johnnie R. Miller	Pay Period: 12/16/2022-12/31/2022 12/16/2022 to 12/31/2022	-2,000.00
12/30/2022	Payroll Check	DD	Sonya J. White	Pay Period: 12/16/2022-12/31/2022 12/16/2022 to 12/31/2022	-2,466.42
12/30/2022	Payroll Check	DD	Alyssa Michale	Pay Period: 12/16/2022-12/31/2022 12/16/2022 to 12/31/2022	-1,444.11
12/30/2022	Payroll Check	DD	Sonya J. White	Pay Period: 12/16/2022-12/31/2022 2022 Accrued Sic Vac	-4,048.02
12/30/2022	Payroll Check	DD	Johnnie R. Miller	Pay Period: 12/16/2022-12/31/2022 2022 Accrued Sic Vac	-8,827.89
12/30/2022	Payroll Check	DD	Johnnie R. Miller	Pay Period: 12/16/2022-12/31/2022 2022 Accrued Sic Vac	-3,907.03
12/30/2022	Check	ACH	PEHP-LTD	Agency: 1076	-315.24
12/30/2022	Tax Payment	ONLINE	IRS	Tax Payment for Period: 12/28/2022-12/30/2022	-5,575.13
12/30/2022	Tax Payment	ONLINE	UT State Tax Commission	Tax Payment for Period: 12/01/2022-12/31/2022	-1,887.50
12/30/2022	Check	ONLINE	Utah Retirement Systems	Confirmation: 122956453768	-16,601.24
12/30/2022	Check	ONLINE	Nationwide Retirement Solutions	Entity: 0036786001	-3,889.61
12/30/2022	Bill Payment	ACH	Don Green Photography, Inc.	Invoice: 11779	-250.00
12/30/2022	Bill Payment	ACH	Gallagher Bassett Services, Inc.	Invoice: 15523	-180.00
12/30/2022	Bill Payment	ACH	Gallagher Bassett Services, Inc.	Invoice: 15524	-174.00
12/30/2022	Bill Payment	ACH	Gallagher Bassett Services, Inc.	Invoice: 15522	-246.00
12/30/2022	Bill Payment	BILLPAY	TCNS, Inc.	Invoice: 8127	-315.00
12/30/2022	Bill Payment	BILLPAY	TCNS, Inc.	Invoice: 8095	-2,100.00
12/30/2022	Check	ACH	Darcy Goddard	UPC Mileage Reimbursement	-354.51
01/05/2023	Bill Payment	ACH	Arthur J. Gallagher & Co.	Invoice: 4529011	-67,555.00
01/05/2023	Bill Payment	ACH	County Reinsurance, Limited	Invoice: 2022134	-1,584,127.00
01/05/2023	Bill Payment	ACH	Gallagher Bassett Services, Inc.	Invoice: 15524	-4,600.00
01/05/2023	Bill Payment	ACH	Lexipol LLC	Invoice: INVPR112519	-5,000.00
01/05/2023	Bill Payment	ACH	WCF Insurance	Invoice: 7715376	-2,120,718.00
01/13/2023	Payroll Check	DD	Marty L. Stevens	Pay Period: 01/01/2023-01/15/2023 01/01/2023 to 01/15/2023	-2,035.03
01/13/2023	Payroll Check	DD	Sonya J. White	Pay Period: 01/01/2023-01/15/2023 01/01/2023 to 01/15/2023	-2,559.70
01/13/2023	Payroll Check	DD	Korby M. Siggard	Pay Period: 01/01/2023-01/15/2023 01/01/2023 to 01/15/2023	-2,251.40
01/13/2023	Payroll Check	DD	Johnnie R. Miller	Pay Period: 01/01/2023-01/15/2023 01/01/2023 to 01/15/2023	-3,689.84
01/13/2023	Payroll Check	DD	Johnnie R. Miller	Pay Period: 01/01/2023-01/15/2023 01/01/2023 to 01/15/2023	-2,500.00
01/13/2023	Payroll Check	DD	Alyssa Michale	Pay Period: 01/01/2023-01/15/2023 01/01/2023 to 01/15/2023	-1,369.49
01/13/2023	Tax Payment	ONLINE	IRS	Tax Payment for Period: 01/11/2023-01/13/2023	-6,636.41
01/20/2023	Bill Payment	ACH	Arthur J. Gallagher & Co.	Invoice 4540359	-100.00
01/20/2023	Bill Payment	ACH	IC Group	Invoice: 23194	-3,600.00
01/20/2023	Bill Payment	ACH	Lighthouse Services LLC	Invoice: 1041378	-3,256.00
01/20/2023	Bill Payment	ACH	Strong & Hanni	Invoice: 303632	-2,124.77
01/27/2023	Check	ACH	Public Employees Health Program	Account: AC-0000002101 (JAN)	-8,417.97
01/27/2023	Check	ACH	Public Employees Health Program	Account: AC-0000002101 (FEB)	-8,417.97
01/27/2023	Check	ACH	Public Employees Health Program	Invoice: 0123951968	-532.38
01/27/2023	Check	ACH	PEHP-LTD	Agency: 1076	-245.70
01/31/2023	Payroll Check	DD	Korby M. Siggard	Pay Period: 01/16/2023-01/31/2023 01/16/2023 to 01/31/2023	-2,184.21
01/31/2023	Payroll Check	DD	Johnnie R. Miller	Pay Period: 01/16/2023-01/31/2023 01/16/2023 to 01/31/2023	-3,689.85

Date	Type	Num	Name	Memo/Description	Amount
01/31/2023	Payroll Check	DD	Johnnie R. Miller	Pay Period: 01/16/2023-01/31/2023 01/16/2023 to 01/31/2023	-2,500.00
01/31/2023	Payroll Check	DD	Sonya J. White	Pay Period: 01/16/2023-01/31/2023 01/16/2023 to 01/31/2023	-2,559.70
01/31/2023	Payroll Check	DD	Marty L. Stevens	Pay Period: 01/16/2023-01/31/2023 01/16/2023 to 01/31/2023	-2,478.86
01/31/2023	Payroll Check	DD	Alyssa Michale	Pay Period: 01/16/2023-01/31/2023 01/16/2023 to 01/31/2023	-1,656.91
01/31/2023	Check	ONLINE	Utah Retirement Systems	Confirmation: 012727409073	-14,459.90
01/31/2023	Tax Payment	ONLINE	IRS	Tax Payment for Period: 01/28/2023-01/31/2023	-6,820.12
01/31/2023	Tax Payment	ONLINE	UT State Tax Commission	Tax Payment for Period: 01/01/2023-01/31/2023	-2,049.02
01/31/2023	Check	ONLINE	Nationwide Retirement Solutions	Entity: 0036786001	-4,118.21
01/31/2023	Bill Payment	ONLINE	US Bank	4485594555657814	-823.07
02/03/2023	Check	ACH	Johnnie R. Miller	Expense Reimbursement	-603.11
02/15/2023	Payroll Check	DD	Johnnie R. Miller	Pay Period: 02/01/2023-02/15/2023 02/01/2023 to 02/15/2023	-3,689.84
02/15/2023	Payroll Check	DD	Johnnie R. Miller	Pay Period: 02/01/2023-02/15/2023 02/01/2023 to 02/15/2023	-2,500.00
02/15/2023	Payroll Check	DD	Alyssa Michale	Pay Period: 02/01/2023-02/15/2023 02/01/2023 to 02/15/2023	-1,513.18
02/15/2023	Payroll Check	DD	Korby M. Siggard	Pay Period: 02/01/2023-02/15/2023 02/01/2023 to 02/15/2023	-2,217.81
02/15/2023	Payroll Check	DD	Sonya J. White	Pay Period: 02/01/2023-02/15/2023 02/01/2023 to 02/15/2023	-2,559.69
02/15/2023	Payroll Check	DD	Marty L. Stevens	Pay Period: 02/01/2023-02/15/2023 02/01/2023 to 02/15/2023	-2,256.94
02/15/2023	Tax Payment	ONLINE	IRS	Tax Payment for Period: 02/15/2023-02/17/2023	-6,728.33
Total for 500-000000-10010100 ZionsMLE					-\$ 3,973,134.90



By the Numbers
Actuarial Consulting, Inc.

UTAH COUNTIES INDEMNITY POOL

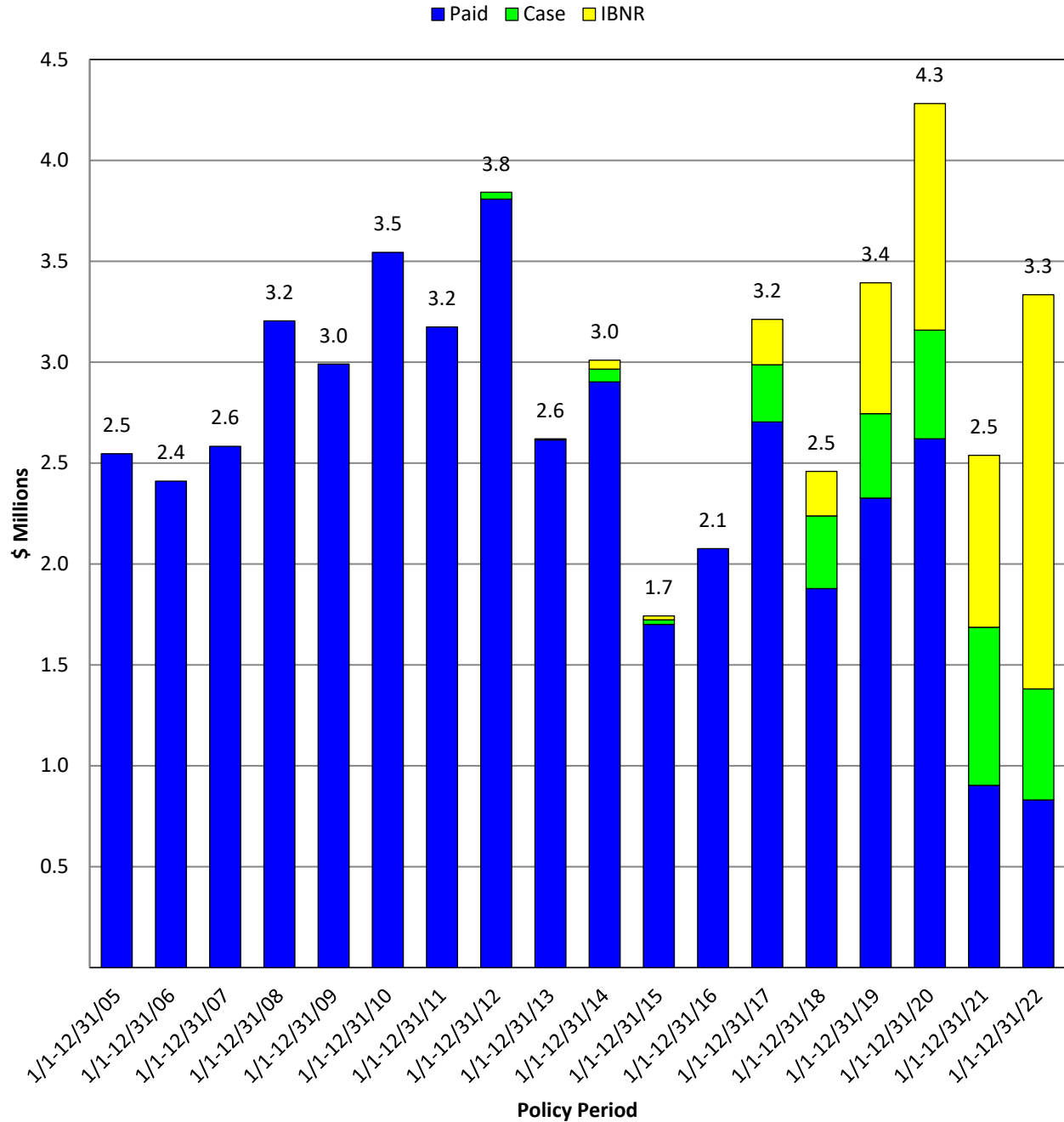
ACTUARIAL REPORT Reserve Analysis as of 12/31/22

Mary Jean King, FCAS, CERA, MAAA
Principal & Consulting Actuary
9 Forrest Blend Drive
Titusville, NJ 08560
P:856.428.5961
mking@bynac.com

2/9/23



Figure 1

UTAH COUNTIES INDEMNITY POOL**ALL COVERAGES****ESTIMATED RETAINED LOSSES AS OF 12/31/22**

the prior report. Public officials liability incurred losses for the 1/1-12/31/21 period decreased \$146,949 from 12/31/21 to 12/31/22.

**COMPARISON OF ESTIMATED ULTIMATE
INCURRED LOSSES TO PRIOR ACTUARIAL REPORT
ALL COVERAGES**
(Limited to Specific Retentions)
(Net of Recoveries)

Policy Period	Current Report (Table 43 Section A)	4/22/22 Report (Table 43 Section A)	Change	Percent Change
1/1-12/31/05	\$ 2,546,609	\$ 2,546,609	\$ 0	0.0%
1/1-12/31/06	2,410,765	2,410,765	0	0.0%
1/1-12/31/07	2,583,379	2,583,379	0	0.0%
1/1-12/31/08	3,204,919	3,204,919	0	0.0%
1/1-12/31/09	2,990,926	3,024,775	(33,849)	(1.1%)
1/1-12/31/10	3,544,114	3,544,114	0	0.0%
1/1-12/31/11	3,174,617	3,295,912	(121,295)	(3.7%)
1/1-12/31/12	3,842,099	3,809,122	32,977	0.9%
1/1-12/31/13	2,620,185	2,620,218	(33)	0.0%
1/1-12/31/14	3,009,879	3,028,645	(18,766)	(0.6%)
1/1-12/31/15	1,742,783	1,749,065	(6,282)	(0.4%)
1/1-12/31/16	2,076,224	2,276,372	(200,148)	(8.8%)
1/1-12/31/17	3,212,472	3,290,209	(77,737)	(2.4%)
1/1-12/31/18	2,458,878	2,424,399	34,479	1.4%
1/1-12/31/19	3,393,301	3,945,271	(551,970)	(14.0%)
1/1-12/31/20	4,281,783	5,072,530	(790,747)	(15.6%)
1/1-12/31/21	2,538,831	3,116,878	(578,047)	(18.5%)
Total	\$49,631,764	\$51,943,182	(\$2,311,418)	(4.4%)

COVID-19

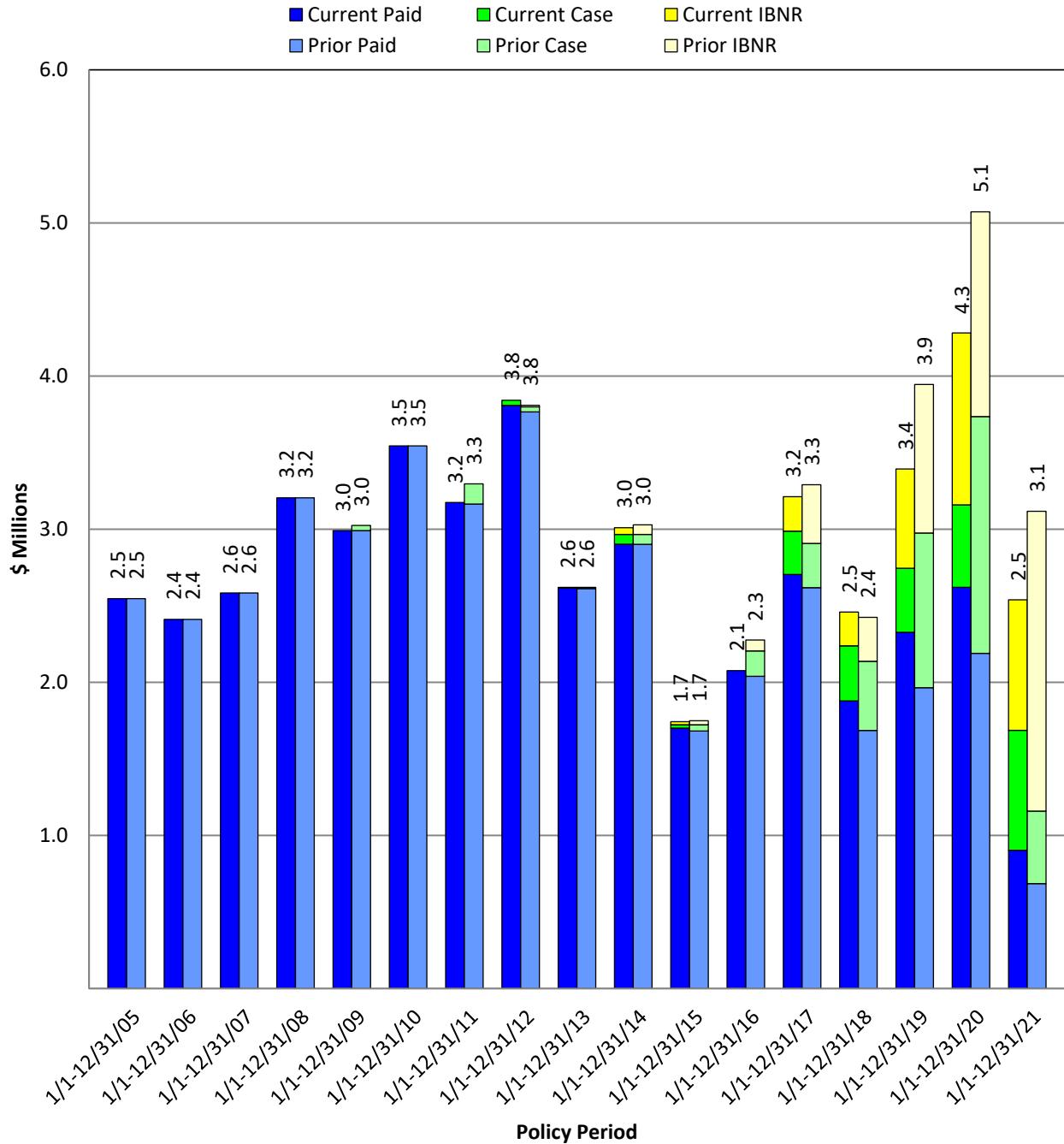
At this time, the ultimate impact of COVID-19 on losses is uncertain. As a result, this report includes neither an additional provision for claims associated with COVID-19 nor adjustments for impacts such as stay-at-home orders, reduced hours, or social distancing measures beyond those reflected in the underlying data. According to UCIP, no COVID-19 related claims are reported as of 12/31/22.



Figure 2

UTAH COUNTIES INDEMNITY POOL**ALL COVERAGES****COMPARISON OF ESTIMATED ULTIMATE INCURRED LOSSES TO PRIOR ACTUARIAL REPORT**

(Limited to Specific Retentions, Net of Recoveries)



Appendix C (Continued)

UTAH COUNTIES INDEMNITY POOL

ALL COVERAGES

ESTIMATED ULAE RESERVE

C. ESTIMATED OPEN CLAIMS AND IBNR CLAIMS

Policy Period	12 Months	24 Months	36 Months	48 Months	60 Months	72 Months	84 Months	96 Months	108 Months	120 Months	132+ Months
1/1-12/31/05											0
1/1-12/31/06											0
1/1-12/31/07											1
1/1-12/31/08											0
1/1-12/31/09											0
1/1-12/31/10											0
1/1-12/31/11											1
1/1-12/31/12											2
1/1-12/31/13										2	1
1/1-12/31/14									3	2	1
1/1-12/31/15								2	1	1	0
1/1-12/31/16							2	2	1	1	0
1/1-12/31/17						7	6	4	3	2	1
1/1-12/31/18					7	4	3	2	2	1	0
1/1-12/31/19				12	8	5	4	3	2	1	0
1/1-12/31/20			15	9	7	4	3	2	2	1	0
1/1-12/31/21		19	12	8	5	3	2	2	1	1	0
1/1-12/31/22	49	22	14	9	6	4	3	2	1	1	0

D. ESTIMATED ULAE RESERVE*

Policy Period	12 to 24 Months	24 to 36 Months	36 to 48 Months	48 to 60 Months	60 to 72 Months	72 to 84 Months	84 to 96 Months	96 to 108 Months	108 to 120 Months	108 to 120 Months	120 to 132+ Months	Total
1/1-12/31/05											0	0
1/1-12/31/06											0	0
1/1-12/31/07											350	350
1/1-12/31/08											0	0
1/1-12/31/09											0	0
1/1-12/31/10											0	0
1/1-12/31/11											350	350
1/1-12/31/12											700	700
1/1-12/31/13										700	350	1,050
1/1-12/31/14									1,050	700	350	2,100
1/1-12/31/15								700	350	350	0	1,400
1/1-12/31/16							700	700	350	350	0	2,100
1/1-12/31/17						2,450	2,100	1,400	1,050	700	350	8,050
1/1-12/31/18					2,450	1,400	1,050	700	700	350	0	6,650
1/1-12/31/19				4,200	2,800	1,750	1,400	1,050	700	350	0	12,250
1/1-12/31/20			5,250	3,150	2,450	1,400	1,050	700	700	350	0	15,050
1/1-12/31/21		6,650	4,200	2,800	1,750	1,050	700	700	350	350	0	18,550
1/1-12/31/22	17,150	7,700	4,900	3,150	2,100	1,400	1,050	700	350	350	0	38,850
Total	17,150	14,350	14,350	13,300	11,550	9,450	8,050	6,650	5,600	4,550	2,450	\$107,450

* Estimated by UCIP to equal \$350 per open claim per year.

Table 43

UTAH COUNTIES INDEMNITY POOL**ALL COVERAGES****ESTIMATED REQUIRED RESERVES AS OF 12/31/22**

(Limited to Specific Retentions)

(Net of Recoveries)

A. LOSS SUMMARY

Policy Period	Estimated Ultimate Incurred Losses	Incurred Losses as of 12/31/22	Paid Losses as of 12/31/22
1/1-12/31/05	\$ 2,546,609	\$ 2,546,609	\$ 2,546,609
1/1-12/31/06	2,410,765	2,410,765	2,410,765
1/1-12/31/07	2,583,379	2,583,379	2,583,379
1/1-12/31/08	3,204,919	3,204,919	3,204,919
1/1-12/31/09	2,990,926	2,990,926	2,990,926
1/1-12/31/10	3,544,114	3,544,114	3,544,114
1/1-12/31/11	3,174,617	3,174,617	3,174,617
1/1-12/31/12	3,842,099	3,842,099	3,808,213
1/1-12/31/13	2,620,185	2,620,185	2,614,741
1/1-12/31/14	3,009,879	2,965,945	2,902,385
1/1-12/31/15	1,742,783	1,723,234	1,700,728
1/1-12/31/16	2,076,224	2,076,224	2,076,224
1/1-12/31/17	3,212,472	2,987,465	2,704,234
1/1-12/31/18	2,458,878	2,238,432	1,878,222
1/1-12/31/19	3,393,301	2,745,046	2,326,649
1/1-12/31/20	4,281,783	3,158,940	2,620,404
1/1-12/31/21	2,538,831	1,686,366	903,021
1/1-12/31/22	3,334,515	1,381,193	831,002
Total	\$52,966,279	\$47,880,458	\$44,821,152

B. ESTIMATED REQUIRED RESERVES AS OF 12/31/22

Policy Period	Case Reserves as of 12/31/22	Estimated IBNR as of 12/31/22	Estimated Required Reserves as of 12/31/22
1/1-12/31/05	\$ 0	\$ 0	\$ 0
1/1-12/31/06	0	0	0
1/1-12/31/07	0	0	0
1/1-12/31/08	0	0	0
1/1-12/31/09	0	0	0
1/1-12/31/10	0	0	0
1/1-12/31/11	0	0	0
1/1-12/31/12	33,886	0	33,886
1/1-12/31/13	5,444	0	5,444
1/1-12/31/14	63,560	43,934	107,494
1/1-12/31/15	22,506	19,549	42,055
1/1-12/31/16	0	0	0
1/1-12/31/17	283,231	225,007	508,238
1/1-12/31/18	360,210	220,446	580,656
1/1-12/31/19	418,397	648,255	1,066,652
1/1-12/31/20	538,536	1,122,843	1,661,379
1/1-12/31/21	783,345	852,465	1,635,810
1/1-12/31/22	550,191	1,953,322	2,503,513
Total	\$ 3,059,306	\$ 5,085,821	\$ 8,145,127



FINDINGS

The findings are the product of loss experience, actuarial assumptions, quantitative analysis, and professional judgment. The estimated required reserves are expressed in terms of ranges that indicate the reliance on assumptions believed to be reasonable and are subject to all the limitations expressed herein.

ESTIMATED REQUIRED RESERVES

The required reserves shown in the following tables should be used for financial statement reporting as of that date. However, until all the claims that occurred on or before 12/31/22 are closed, the actual reserve need remains an estimate. While the experience of UCIP indicates that the required reserves will fall within the range established in this report, the possibility exists that extraordinary or unexpected circumstances could cause the actual reserve need to be less than or greater than the range. Therefore, the findings cannot be warranted or guaranteed.

ESTIMATED LOSS AND ALAE RESERVES INCLUDING IBNR FOR 1/1/05-12/31/22 AS OF 12/31/22 (Limited to Specific Retentions)

	Line of Business	Low	Expected	High
Undiscounted for Investment Income	LE, PO, & GL	\$ 7,025,000	\$ 7,645,000	\$ 8,670,000
	AL	325,000	365,000	420,000
	Property	120,000	135,000	160,000
	Total	\$ 7,470,000	\$ 8,145,000	\$ 9,250,000
Discounted at 2.5% per Annum	LE, PO, & GL	\$ 6,550,000	\$ 7,130,000	\$ 8,085,000
	AL	315,000	355,000	410,000
	Property	120,000	135,000	155,000
	Total	\$ 6,985,000	\$ 7,620,000	\$ 8,650,000

Figure 5

UTAH COUNTIES INDEMNITY POOL

LAW ENFORCEMENT LIABILITY

SELECTED ESTIMATED ULTIMATE INCURRED LOSSES

(Limited to Specific Retentions)

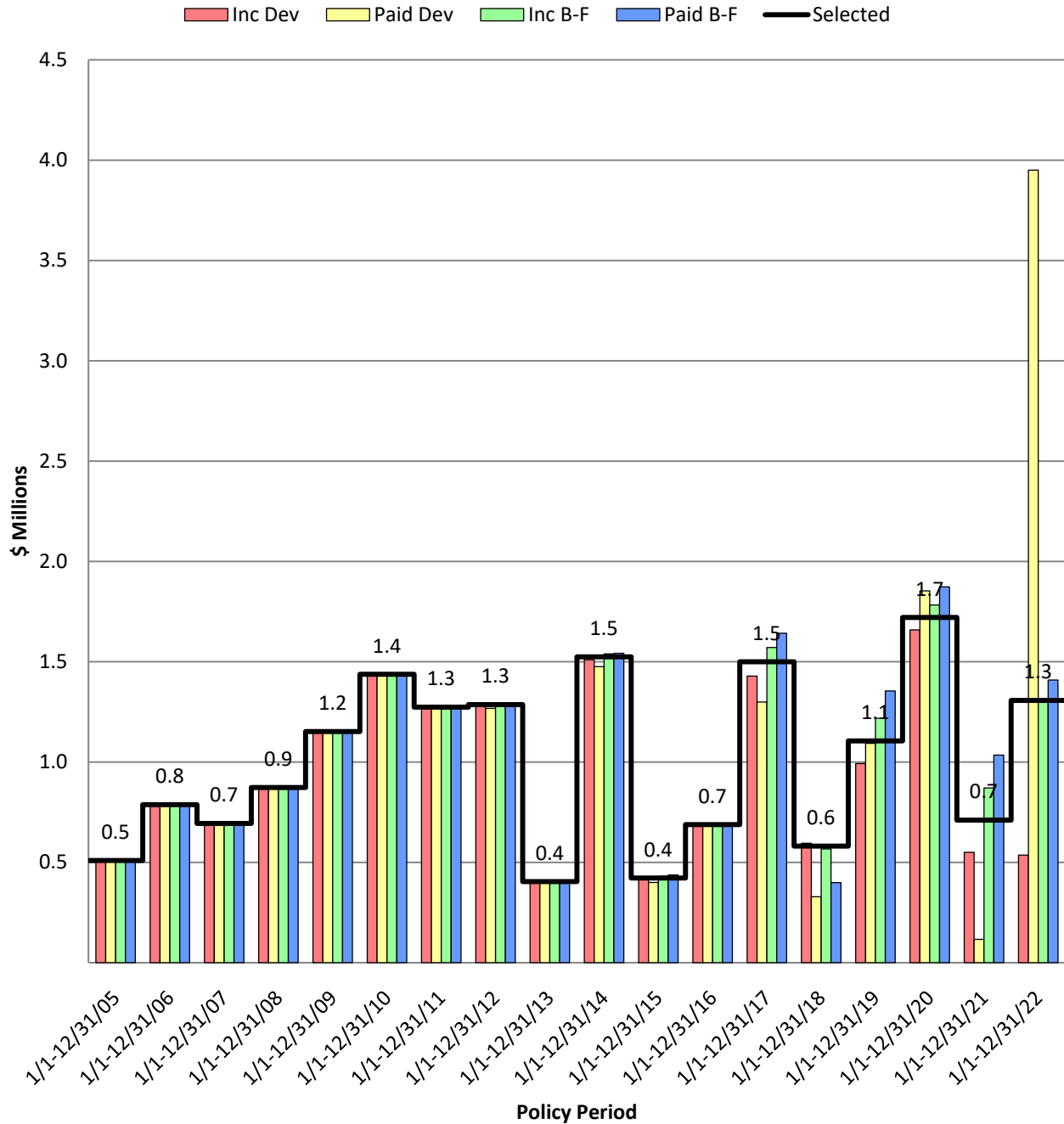


Figure 6

UTAH COUNTIES INDEMNITY POOL**ALL COVERAGES****HISTORICAL PROFITABILITY ANALYSIS**

(Excluding Investment Income)

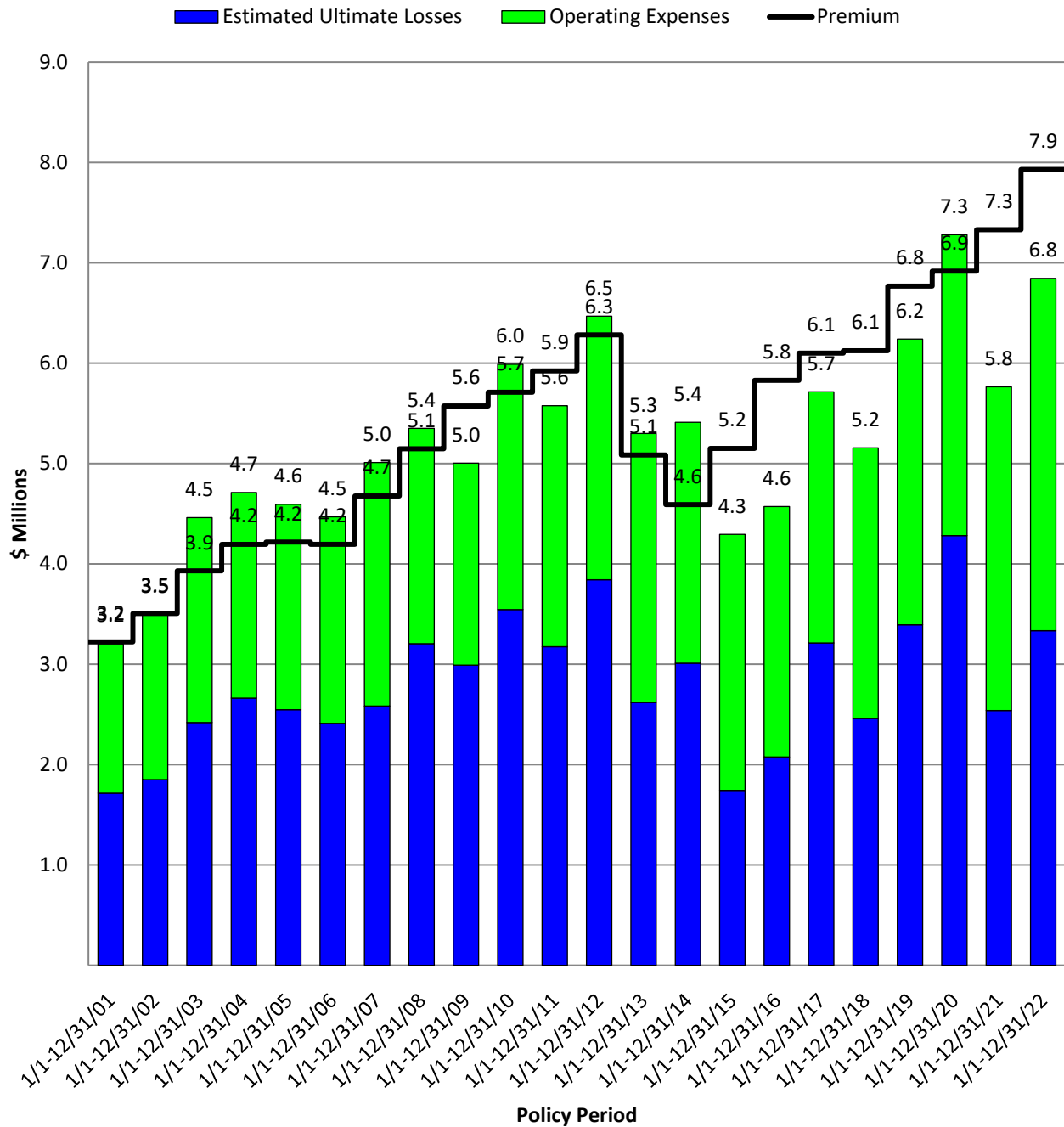


Table 46

UTAH COUNTIES INDEMNITY POOL**ALL COVERAGES****LOSS RATIOS**(Limited to Specific Retentions)
(Net of Recoveries)

Policy Period	Paid Loss Ratio as of 12/31/22	Incurred Loss Ratio as of 12/31/22	Estimated Ultimate Incurred Loss Ratio	Permissible Loss Ratio (Funds Available/ Contributions)	Combined Ratio [(Losses+ Expenses)/ Contributions]
1/1-12/31/05	0.604	0.604	0.604	0.515	1.089
1/1-12/31/06	0.575	0.575	0.575	0.509	1.065
1/1-12/31/07	0.552	0.552	0.552	0.481	1.071
1/1-12/31/08	0.623	0.623	0.623	0.583	1.040
1/1-12/31/09	0.537	0.537	0.537	0.639	0.898
1/1-12/31/10	0.621	0.621	0.621	0.572	1.049
1/1-12/31/11	0.536	0.536	0.536	0.594	0.942
1/1-12/31/12	0.606	0.612	0.612	0.582	1.030
1/1-12/31/13	0.514	0.515	0.515	0.473	1.042
1/1-12/31/14	0.632	0.646	0.656	0.477	1.179
1/1-12/31/15	0.330	0.335	0.338	0.505	0.834
1/1-12/31/16	0.356	0.356	0.356	0.572	0.784
1/1-12/31/17	0.443	0.490	0.527	0.590	0.937
1/1-12/31/18	0.307	0.366	0.402	0.559	0.842
1/1-12/31/19	0.344	0.406	0.501	0.579	0.922
1/1-12/31/20	0.379	0.457	0.619	0.567	1.052
1/1-12/31/21	0.123	0.230	0.346	0.560	0.786
1/1-12/31/22	0.105	0.174	0.420	0.557	0.863
Total			0.511	0.555	0.956



UTAH COUNTIES INDEMNITY POOL COMMITTEES OF THE BOARD POLICY

SECTION A EFFECTIVE DATE AND FREQUENCY OF REVIEW

1. The effective date of this policy is August 17, 2017.
2. This policy should be reviewed annually, but not less than every five years by the Board.
3. This policy should also be reviewed at any time that changes to laws or rules governing the appropriate use of committees are amended or recommendations are made by the UCIP CEO or CFO, which would require review and update to this policy.
4. Failure to review this policy in the frequency stated shall not nullify, void, limit or waive this policy or any action taken under this policy.
5. This policy is considered to be amended at the time any new federal or state law becomes effective, which conflicts with this policy, but only to the extent necessary to come into compliance with new law.

SECTION B PURPOSE

This policy outlines the policy of the Board related to use of committees of the Board and the duties of and scope of authority delegated to certain committees.

SECTION C AUTHORITY

1. The Board has authority to implement this policy under the UCIP Interlocal Agreement and Bylaws.

SECTION D APPLICABILITY AND SCOPE

1. This policy shall apply to all committees of the Board of UCIP.

SECTION E DEFINITIONS

1. Board: the Board of Directors of the Utah Counties Indemnity Pool.
2. Pool: the Utah Counties Indemnity Pool.
3. UCIP: the Utah Counties Indemnity Pool.
4. CEO: the Chief Executive Officer of the Utah Counties Indemnity Pool.
5. CFO: the Chief Financial Officer of the Utah Counties Indemnity Pool.

SECTION F POLICY STATEMENTS

1. The Board recognizes the benefit of utilizing committees to conduct research, provide input and assist staff in developing recommendations for Board consideration.
2. No committee of the Board shall be comprised of a quorum of Board members.
3. Committees of the Board shall consist of Standing Committees and Ad-Hoc Committees.
4. The Board has created ~~four~~ Standing Committees of the Board to assist in ongoing responsibilities of the Board, the duties and authority of which are enumerated herein. Members of Standings Committees shall be recommended by the Committee Chair and appointed by the Board Chair. The Standing Committees of the Board are considered permanent committees of the Board and continue to exercise the authority provided to carry out its assigned duties herein until such time as the Board rescinds that authority by majority vote. An action taken by Board to rescind the duties and authority of a Standing Committee must include an action to make appropriate amendment of the Bylaws related to such Standing Committee. A Standing Committee may not expand its scope of duties or authority. The Board may expand or limit the duties of, or authority delegated a Standing Committee at any time by majority vote of the Board.
5. The Board may also create, assign duties and delegate authority to ad-hoc committees of the Board to assist the Board on temporary responsibilities or responsibilities of limited scope. The Board shall create ad-hoc committees by assigning specific duties and delegating specific authority by majority vote of the Board. Members of an Ad-hoc Committee shall be appointed by the Board Chair. An Ad-hoc Committee may not expand its scope of duties or authority. The Board may expand or limit the duties of, or authority delegated an Ad-hoc Committee at any time by majority vote of the Board. The Board may set out the term of the committee at the time of creation or may terminate the committee at any time by majority vote of the Board. Ad-hoc committees shall self-terminate, relinquishing all delegated authority at the time the Board Chair or chair of the ad-hoc committee determines the duties assigned the committee have been completed, or that the committee is unable or ineffective in carrying out the duties assigned to it by the Board.

SECTION G PROCEDURES AND RESPONSIBILITIES

1. **AUDIT COMMITTEE.** The Board has created an Audit Committee as a Standing Committee. The UCIP Bylaws Article 5.1(g) requires the Board to appoint an Audit Committee to review financial statements, actuarial analysis, make reports to the Board on the financial affairs of the Pool, and make an annual report to the members regarding the financial affairs of the Pool. Staff shall solicit two to three candidates from the Clerk/Auditors Association for the Board's consideration and Tthe chair of the Audit Committee shall be appointed by a majority vote of the Board, and such chair shall serve as a member of the Board in compliance with the Bylaws. Members of the Audit Committee shall be members of the Board, recommended by the Audit Committee Chair

and appointed by the Board by majority vote. In addition to those duties outlined in the Bylaws, the Board has assigned the Audit Committee with the duties of overseeing the engagement of a firm to conduct an annual independent audit of the Pool in compliance with all applicable state and federal laws. The Audit Committee shall also meet with the independent audit team prior to or during the audit process to assure the scope of audit is sufficient based on the current circumstances of the Pool, and after the audit is complete to review and respond to the auditors Letter to the Audit Committee, the auditor's Management Letter and any other correspondence or report provided by the auditor in conjunction with the audit performed. The Audit Committee may direct UCIP management and staff to respond and provide any information, documentation or explanation requested by the independent auditors to properly perform their audit of the financial statements of the Pool. The Audit Committee shall present the independent auditors report to the Board with any comment or recommendation they deem appropriate. The Audit Committee is charged with the oversight of investments made by the Pool, including review and reports to the Board of amendments to the Investment Policy. The Audit Committee is charged with responsibilities outlined in the Internal Accounting Controls Policy. The Audit Committee will also review the Internal Accounting Controls Policy and report amendments to the Board.

2. GOVERNANCE COMMITTEE. The Board has created a Governance Committee as a Standing Committee. The Governance Committee is charged with reviewing, researching and providing input to assist staff with development of recommended amendments to the governance documents of the Pool including, but not limited to the Interlocal Agreement, Bylaws, Bylaws Coverage Addendum and Policies of the Board. The chair of the Governance Committee shall be appointed by the UCIP Chair and members of the Governance Committee shall be appointed by majority vote of the Board upon recommendation of the Committee Chair.
3. LAW ENFORCEMENT COMMITTEE. The Board has created a Law Enforcement Committee as a Standing Committee. The chair of the Law Enforcement Committee shall be a Sheriff of a Member county. Staff shall solicit two to three candidates from the Utah Sheriffs Association for the Board's consideration and the chair of the Law Enforcement Committee shall be appointed by a majority vote of the Board, and such chair shall serve as a member of the Board in compliance with the Bylaws. Members of the Law Enforcement Committee shall be Sheriffs, Undersheriffs or Chief Deputies of the Sheriff of Member counties recommended by the Chair of the Law Enforcement Committee and appointed by the Board by majority vote. The Law Enforcement Committee is charged with acting as liaison to the Utah Sheriff's Association and its membership and to make reports to the Board on requested coverage or service items specific to the Law Enforcement exposures of the Pool. The Law Enforcement Committee is delegated authority necessary to carry out its assigned duties. Members of the Law Enforcement Committee shall be appointed by the UCIP Chair upon recommendation of the Committee Chair.
4. LITIGATION MANAGEMENT COMMITTEE. The Board has created a Litigation Management Committee as a Standing Committee. The chair of the Litigation

Management Committee shall be a County Attorney or Chief Deputy County Attorney of a Member county. Staff shall recommend two to three candidates for the Board's consideration and the chair of the Litigation Management Committee shall be appointed by a majority vote of the Board, and such chair shall serve as a member of the Board in compliance with the Bylaws. Members of the Litigation Management Committee shall be County Attorneys or Deputy County Attorneys of Member counties recommended by the Chair of the Litigation Management Committee and appointed by the Board by majority vote. The Litigation Management Committee is charged with review of claims, responding to requests from staff and defense counsel in defense strategy, reviewing requests for settlement including hearing member input on settlement of claims, maintain the approved defense panel by interviewing applicants to the panel and making recommendation to the Board for changes to the defense panel. The Litigation Management Committee is authorized to assist staff in development and review of sample legal documents for use as best practices documents for use by the Members. Members of the Litigation Management Committee shall be appointed by majority vote of the Board upon recommendation of the Committee Chair.

5. NOMINATING COMMITTEE. The Board has created a Nominating Committee as a Standing Committee. The Bylaws Article 5.1(h) requires the Board to appoint a Nominating Committee to solicit nominations for available elected Board positions, to review all nominations and select by majority vote not more than three names to be placed on the ballot for each available elected Board position. The Nominating Committee is also charged with overseeing the voting process for Board positions. ~~and to identify, solicit and recommend eligible candidates to the Board to fill open positions on the Board including for the chairs of the Audit, Law Enforcement, Litigation Management and Human Resources Committees of the Board.~~ The Chair of the Nominating Committee shall be appointed by the UCIP Chair from among the Directors that serve at their county's appointment to avoid the conflict of the committee Chair being nominated to stand for election/re-election to the Board.
6. PERSONNEL COMMITTEE. The Board has created a Personnel Committee as a Standing Committee. Staff shall provide two to three candidates for the Board's consideration and ~~The~~ chair of the Personnel Committee shall be appointed by a majority vote of the Board, shall serve in the Personnel or Human Resource function of a Member county and such chair shall serve as a member of the Board in compliance with the Bylaws. The Personnel Committee is charged with reviewing the Personnel Policy, including the benefits provided to UCIP staff and making reports to the Board regarding any amendments thereto. The Personnel Committee is further charged with assuring the Board receives adequate training and counsel in regard to their responsibilities as a governmental employer, and in assisting staff with development of employment best practices for Pool Members. Members of the Personnel Committee shall be appointed by majority vote of the Board upon the recommendation of the Committee Chair.
7. EDUCATION COMMITTEE. The Board has created the Education Committee as an Ad-Hoc Committee. The Education Committee is charged with providing assistance to staff in education of members of the benefits of membership in the Pool. The Members of

the Education Committee shall be members of the Board and shall be appointed by the Board by majority vote. The Education Committee is charged with assisting staff in developing an education plan related to the benefits of membership, providing staff with input on specific Members or areas of coverage or service which require additional education, and assist staff by directly assisting staff in Member and prospective member education. Members of the Education Committee shall be members of the Board appointed by majority vote of the Board.

8. MEMBERSHIP APPROVAL COMMITTEE. The Board has created a Membership Approval Committee as an ad-hoc committee to screen applicants for Pool membership and provide recommendation to the Board on acceptance or rejection of membership requests. Members of the Membership Approval Committee shall be members of the Board appointed by majority vote of the Board.

SECTION H REVISION HISTORY

1. Adopted: August 17, 2017
2. Revised: February 21, 2019
3. Revised: June 18, 2021
- 3.4. Revised: February 16, 2023

SECTION I APPENDICES

1. There are no appendices to this Policy

Committees of the Board:

Audit

Michael Wilkins, *Chair*, Uintah County Clerk/Auditor
William Cox, Rich County Commissioner
Stan Summers, Box Elder Commissioner
David Tebbs, Garfield County Commissioner

Education

William Cox, *Chair*, Rich County Commissioner
Blaine Breshears, Morgan County Sheriff
Christopher Crockett, Weber County Deputy Attorney
Victor Iverson, Washington County Commissioner
Mark Whitney, Beaver County Commissioner
Melissa Yergensen, Duchesne County Human Resources Director

Governance

Bruce Adams, *Chair*, San Juan County Commissioner
Christopher Crockett, Weber County Deputy Attorney
Victor Iverson, Washington County Commissioner
Scott Jenkins, Weber County Commissioner
James Kaiserman, Wasatch County Surveyor
Stan Summers, Box Elder Commissioner
David Tebbs, Garfield County Commissioner

Membership Approval

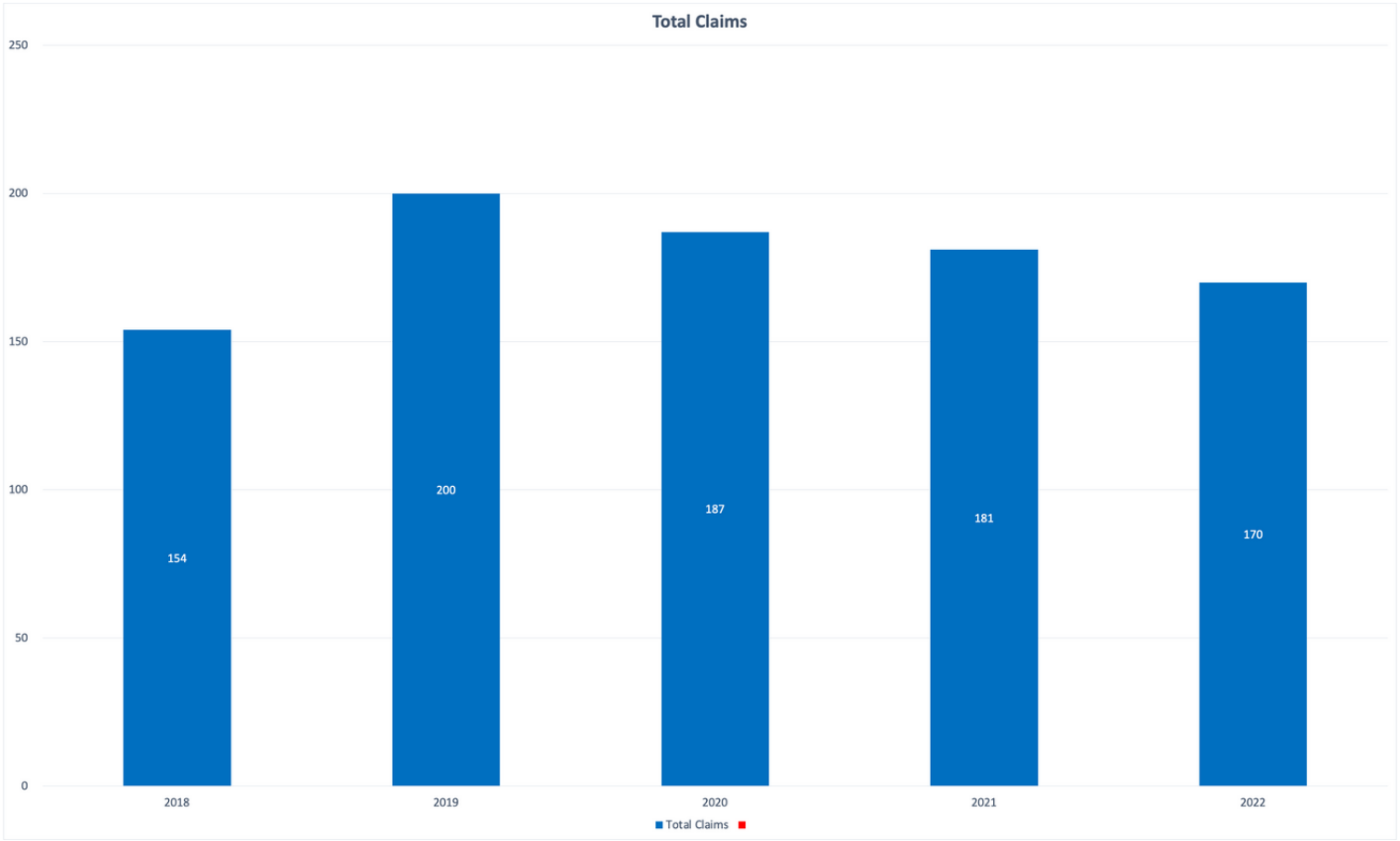
Stan Summers, *Chair*, Box Elder Commissioner
Karla Johnson, Kane County Clerk/Auditor
Bob Stevenson, Davis County Commissioner
Mark Whitney, Beaver County Commissioner

Nominating

Bob Stevenson, *Chair*, Davis County Commissioner
Scott Jenkins, Weber County Commissioner
Karla Johnson, Kane County Clerk/Auditor
David Tebbs, Garfield County Commissioner
Mark Whitney, Beaver County Commissioner

Personnel

Craig Blake, *Chair*, Sevier County Human Resources Director
William Cox, Rich County Commissioner
Christopher Crockett, Weber County Deputy Attorney



	Total Claims
2018	154
2019	200
2020	187
2021	181
2022	170