

MEMORANDUM

TO: UCIP Board of Directors
FROM: Johnnie Miller
DATE: June 28, 2018
RE: CEO Authority Change to Coverage Addendum Endorsements

The UCIP Bylaws charges the Board with adopting and maintaining a Coverage Addendum to the Bylaws to state the manner and extent to which Members will be indemnified from the assets of the Pool. It has been the unwritten policy of the Board to have the Board approve all changes to the Coverage Addendum by majority vote at a meeting of the Board of Directors.

As the Board has been approving new membership to county related entities, changes to the Coverage Addendum Endorsement pages identifying the members of the pool, the limits provided, and retro-active dates applicable to each member are required to be updated with each new member approved by the Board. This has created a circumstance where the Board is required to make amendments to the Coverage Addendum at nearly every meeting, and creates timing issues for new members that have been approved for membership, have entered into the Interlocal Agreement, but do not technically have coverage, or reinsurance coverage, because they have not been added to the Coverage Addendum.

As the UCIP Interlocal Agreement authorizes the Board to delegate any of its authority to the Chief Executive Officer, it is my recommendation that the Board provide the CEO authority to approve amendments to the Coverage Addendum Endorsements titled Participating Members, Member Schedule of Liability Limits and Sublimits, Errors and Omissions Retroactive Dates, General Liability, Law Enforcement and Auto Retroactive Dates and Cyber Liability Retroactive Dates.

JRM/jrm