UCIP

Utah Counties Insurance Pool

Serving Counties Since 1992

AGENDA

BOARD OF TRUSTEES MEETING
Thursday, June 3, 2004, 8:00 a.m.
Red Cliffs Lodge
Mile 14 Highway 128, Moab, Utah

PLEASE READ: Minutes
PLEASE BRING:

	Call to Order	Dan McConkie
	Review of Board Members Absent	
	Approval of May Minutes	
ITEM	**INFORMATION**	
1	Broker's Report	John Chino
2	Chief Executive Officer's Report	Lester Nixon
3	Loss Control Manager's Report	Mark Brady
4	Workers Compensation Claims Experience Report	Lester Nixon
	ACTION	
5	Status of Building Agreement	Lester Nixon
6	Status of Services & Promotional Opportunities Agreement w/UAC	Lester Nixon
7	Approve Board of Trustees Travel Policy	Lester Nixon
8	Approve Changes to the UCIP Multi-line Coverage Agreement	Lester Nixon
9	Ratification and Approval of Payments	Lynn Lemon
10	Set Date and Time for Closed Meeting to Discuss Pending or Reasonably Imminent Litigation	
11	Action on Litigation Matters	Kent Sundberg
12	Set Date and Time for Closed Meeting to Discuss Character, Professional Competence, Physical/Mental Health of an Individual	
	Wrap-up	
	Other Business	
	Adjourn	
	Board Retreat	

ADDITIONAL INSTRUCTIONS:

Utah Counties Insurance Pool
Serving Counties Since 1992

MINUTES

BOARD OF TRUSTEES MEETING
June 3, 2004, 8:00 a.m.
Red Cliffs Lodge, Moab, Utah

BOARD MEMBERS PRESENT	Dan McConkie, *President*, Davis County Commissioner Lynn Lemon, *Vice President*, Cache County Executive Kay Blackwell, Piute County Commissioner Ken Bischoff, Weber County Commissioner Jim Eardley, Washington County Commissioner Jerry Grover, Utah County Commissioner Ed Phillips, Millard County Sheriff Kent Sundberg, Utah County Deputy Attorney Steve Wall, Sevier County Clerk-Auditor
BOARD MEMBERS ABSENT	Steve Baker, Davis County Personnel Director Gene Roundy, *Secretary-Treasurer*, Iron County Commissioner Ira Hatch, Emery County Commissioner
OTHERS PRESENT	Lester Nixon, Chief Executive Officer Mark Brady, Loss Control Manager Brody Parker, Workers' Compensation Safety Specialist Sonya White, Executive Assistant John Chino, Arthur J. Gallagher, Senior Vice President

CALL to ORDER

Dan McConkie called the meeting of the Utah Counties Insurance Pool Board of Trustees to order at 8:00 a.m. on June 3, 2004. Dan welcomed those in attendance and introduced Brody Parker, hired on June 1 as UCIP's Workers' Compensation Program's Safety Specialist.

REVIEW of BOARD MEMBERS ABSENT

Steve Baker requested to be excused from this meeting so he could attend his child's high school graduation. Gene Roundy requested to be excused from this meeting for a family vacation. Ira Hatch requested to be excused from this meeting because his wife is having surgery. Lynn Lemon made a motion to excuse Steve Baker, Gene Roundy and Ira Hatch from this meeting. Ken Bischoff seconded the motion, which passed unanimously.

APPROVAL of MAY MINUTES

The minutes of the Board of Trustees meeting held May 12, 2004 were previously sent to the Board members for review. Steve Wall questioned whether the vote on Item 6, SERVICES & PROMOTIONAL OPPORTUNITIES AGREEMENT w/UAC, page 4, should be listed as passing by 7-4 instead of 8-4 since the President votes when his vote will affect the result; i.e., he can vote either to break or to create a tie. Dan said he would have voted in favor of the motion. Steve Wall made a motion to approve the May 12, 2004 Board meeting minutes as written. Kay Blackwell seconded the motion, which passed unanimously.

BROKER'S REPORT

John Chino explained that Trustees attending the PRIMA Conference in Ft. Lauderdale are invited with their spouses to the Gallagher Dinner Cruise on Monday, June 14. Gallagher is also the sponsor of the Tuesday, June 15 beach party. John will provide tickets for the Trustees and spouses that attend. Dan McConkie asked John about September 11 recovery. John said that the insurance industry is starting to turn because the economy and stock market are looking better. The liability market is still hard. Dan asked if the recent national threat will affect the Utah Counties Insurance Pool (UCIP). John said that UCIP is more insulated being with Counties Reinsurance Limited, a captive, putting UCIP in a better position than being insured by a reinsurer. Also, UCIP's surplus may be used to offset any increase to its members.

CHIEF EXECUTIVE OFFICER'S REPORT

Lester Nixon said that Brody Parker will be available through lunch so that the Board will have an opportunity to visit with him.

Lester reviewed the Workers' Compensation Claims report, as of April 30, with the Board (see attachment #1). The number of claims reported since inception is 53 with a total incurred amount of $97,382.62. The premium to loss ratio is approximately 16%. Weber County has joined the Program effective June 1. The Board liked the format of this report so Lester will continue to provide this report to the Board at each meeting along with a similar format for the multi-line claims. Lynn Lemon said that the Workers' Compensation Fund is claiming that the Utah Counties Insurance Pool (UCIP) does not have enough reserves to fund Workers' Compensation claims. Lester responded that the premium to loss ratio can change in an instant with a death or disability but that these types of claims are paid out over several years. In addition, UCIP is protected by reinsurance. Cache County will be looking at the UCIP Workers' Compensation Program for their July 1 renewal. Staff will meet with Cache County to address all questions and concerns. Ken Bischoff said that Weber County had an entire list of concerns that were all answered by UCIP to the Commission's satisfaction. Lynn said that he wanted to go with the Program in January but the Fund wanted to charge the County a 75% earned premium cancellation fee. Dan McConkie said that Davis County has equity in the Fund that allegedly will be lost if the County leaves. Jerry Grover and Kent Sundberg said that the Fund has no contractual obligation to repay equity to its members.

Steve Baker requested that Lester review the Personnel Workshop evaluation results with the Board (see attachment #2). The overall impression of the Workshop was excellent. The Personnel Committee will be looking to hold the 2005 Workshop in Davis County. Jim Eardley requested that the Board forgo a May meeting that coincides with the Personnel Workshop.

LOSS CONTROL MANAGER'S REPORT

Mark Brady will report to the Board at its next meeting.

STATUS of BUILDING AGREEMENT

Lester Nixon reported that there is no change in the status of the Building Agreement since May.

STATUS of SERVICES & PROMOTIONAL OPPORTUNITIES AGREEMENT w/UAC

Pursuant to the direction of the Board at its May meeting, Lester Nixon reviewed with the Board the revised Agreement and the letter, signed by UCIP President, Dan McConkie, and hand delivered to UAC President, LaMar Guymon, on May 19, 2004 (see attachment #3). A copy of the letter and revised Agreement was given to Brent Gardner, UAC Director. The UCIP Board is anticipating that UAC will address the Agreement at their Board meeting next week. Dan said that he approached LaMar about the letter but that LaMar wanted to think about it before entering into a discussion. Dan doesn't think the UAC Board will have any problem approving the revised Agreement. Since UAC is associating the two Agreements (Services and Building), when the Services Agreement is approved by UAC, the Building Agreement should be ready for the Board to approve at its August meeting. Dan explained that he asked Brent if UAC wanted UCIP's attorney to draft the revised Building Agreement since UAC has been unsuccessful in motivating their attorney to finish the Agreement. Brent said no and that UAC is working on it.

APPROVE BOARD of TRUSTEES TRAVEL POLICY

Pursuant to the Board's request at its May meeting, Lester Nixon drafted two proposed Travel Policies for the Board. Option One (see attachment #4) outlines the current practice of reimbursement of reasonable and approved expenses incurred in attending Board meetings and in carrying out Board responsibilities and expenses incurred by attending up to two out-of-state trainings; expenses for spouses who accompany Trustees is the responsibility of the Trustee. Option Two (see attachment #5) outlines the same policy as Option One but includes a $25 per day Board fee. Jerry Grover made a motion to approve Option One Board Travel Expenses Policy as written. Ed Phillips seconded the motion, which passed unanimously.

APPROVE CHANGES to the UCIP MULTI-LINE COVERAGE AGREEMENT

Pursuant to the Board's direction at its May meeting, Lester Nixon drafted changes to the Multi-Line Coverage Agreement to meet requirements of the Governmental Immunities Act. Add Endorsement No. 9 – Personal Injury Protection (see attachment #6), add Endorsement No. 10 – Uninsured Motorist Coverage (see attachment #7) with limits of $5000 per person and $10,000 per accident, and add Endorsement No. 11 – Underinsured Motorist Coverage (see attachment #8). Also, statute requires a Risk Officer Policy Statement if limits are less than the state's requirement for uninsured motorist claims (see attachment #9). Ken Bischoff made a motion to appoint Lester Nixon as the UCIP Chief Risk Officer to prepare and issue the Policy Statement Regarding Uninsured Motorist Claims. Kay Blackwell seconded the motion, which passed unanimously. Jim Eardley made a motion to approve Endorsement No. 9, Endorsement No. 10, Endorsement No. 11 and the Uninsured Motorist Claims Policy Statement as written. Lynn Lemon seconded the motion, which passed unanimously.

RATIFICATION and APPROVAL of PAYMENTS

Lynn Lemon reviewed the payments made and the payments to be made with the Board (see attachment #10). Lynn Lemon made a motion to approve the payments made and the payments to be made. Jim Eardley seconded the motion, which passed unanimously.

SET DATE and TIME for CLOSED MEETING

The Board had no need for a closed meeting to discuss pending or reasonably imminent litigation.

ACTION on LITIGATION MATTERS

The Board had no action to take on litigation matters.

SET DATE and TIME for CLOSED MEETING

The Board had no need for a closed meeting to discuss the character, professional competence, physical/mental health of an individual.

OTHER BUSINESS

The next meeting of the Board of Trustees will be held at 9:00 a.m. on August 19, 2004 at the Utah Counties Insurance Pool Building.

Respectfully submitted by Sonya White, Executive Assistant.

Approved on this 16th day of Sept. 2004

Gene Roundy, *UCIP Secretary-Treasurer*

UTAH COUNTIES INSURANCE POOL
WORKERS COMPENSATION REPORT

COUNTY	EFFECTIVE DATE	PREMIUM	# CLAIMS YTD MO	# CLAIMS YTD IND	TOTAL PAID	TOTAL RESERVES	TOTAL INCURRED
Carbon	1/1/2004	$90.781.16	7	0	$5,493.94	$2,468.76	$7,962.70
Daggett	1/1/2004	$13,232.21	0	0	$0.00	$0.00	$0.00
Duchesne	1/1/2004	$35,819.71	2	0	$1,417.27	$332.73	$1,750.00
Emery	1/1/2004	$49,785.05	0	1	$48.93	$2,001.07	$2,050.00
Garfield	1/1/2004	$22,046.57	5	0	$170.60	$14,782.49	$14,950.00
Grand	1/1/2004	$25,504.48	3	0	$31.00	$1,219.00	$1,250.00
Iron	1/1/2004	$62,704.39	6	0	$915.44	$1,814.24	$2,726.84
Juab	1/1/2004	$22,338.13	0	0	$0.00	$0.00	$0.00
Kane	7/1/2004	$10,546.97	0	0	$0.00	$0.00	$0.00
Millard	1/1/2004	$54,271.24	2	0	$1,302.13	$1,900.46	$3,103.20
Morgan	1/1/2004	$14,965.86	0	0	$0.00	$0.00	$0.00
Piute	2/1/2004	$3,799.84	0	0	$0.00	$0.00	$0.00
Rich	2/1/2004	$4,085.29	0	0	$0.00	$0.00	$0.00
San Juan	1/1/2004	$26,819.93	8	1	$2,219.68	$6,964.10	$7,600.00
Sanpete	1/1/2004	$21,096.04	0	0	$0.00	$0.00	$0.00
Sevier	1/1/2004	$21,791.39	2	2	$12,443.87	$29,947.52	$26,500.00
Uintah	1/1/2004	$80,019.62	8	0	$3,003.12	$4,151.75	$6,929.90
Utah	4/1/2004	$126,849.96	5	0	$182.52	$4,072.00	$4,250.00
Wayne	1/1/2004	$5,718.87	1	0	$0.00	$500.00	$500.00
Weber	6/1/2004	$178,296.16	0	0	$0.00	$0.00	$0.00
UCIP	1/1/2004	$375.63	0	0	$0.00	$0.00	$0.00
TOTALS		**$780,067.34**	**49**	**4**	**$27,228.50**	**$70,154.12**	**$97,382.62**

as of
4/30/2004

PERSONNEL WORKSHOP, MAY 2004
Evaluation Results

Overall impression of the workshop.

Excellent	*Very Good*	*Average*	*Poor*
19	18	2	0

Overall, how useful were the workshop topics?

Very Useful	*Average*	*No Use To Me*
29	11	0

How useful was the workshop syllabus?

Very Useful	*Average*	*No Use To Me*	*No Handouts*
29	11	0	0

Did you like the format/time schedule of the workshop?
If no, explain what schedule would work better for you.

Yes
38
No
4

A full day and a half is good. Half hour breaks seem too long.
Start workshop at Noon, one night stay, coincide workshop ending with checkout time.
End with checkout time at the hotel.
An additional day.
Motivational speaker workshop time was too long.

Did you like/dislike the facility where the workshop was held?

Liked

Good facilities (24).
Nice to have workshop in same facility (9).
Good location (5).
Comfortable (3).
Good food (3).
Spacious, clean (3).
Pool was good (2).
Small, but not crowded.
Quiet.
Easy to find.
Liked the wide tables.

Disliked

Posts in conference room in the way (2).
A bit too remote.
Too cold!
Beds were uncomfortable.
Hotel staff was not cooperative or accommodating.

What did you like best about this workshop?

Topics (8).
Personality types segment (7).
Panel segment (7).
Lessons learned from litigation (5).
Disciplinary practices segment (5).
Canyonlands by Night (4).
Schedule (2).
Great people! (2).
Liked Moab (2).
Atmosphere is light - not stuffy (2).
Organized.
Food.
Interaction among participants.
Creative presentations.

What would you suggest we do differently?

Nothing (4).
Keep up the good work & planning! (2).
Go back to St. George (2).
Liked the format.
More panel discussions.
No more presentations on "types" of people.
Sound system was good, room size good, stayed on time, you did it right!
Less focus on personality types, more focus on actual skills for dealing w/public & co-workers.
Lighter lunch.
Add blank paper in packet for notes.
A new central location or Las Vegas!
Don't read from syllabus when introducing speakers.
Have more comfortable seating.
More from County personnel people and less guest speakers.
Continue discussion of what other counties are doing, open forum.

How would you rank the speakers, topics & handouts?

1=poor 2=fair 3=average 4=good 5=excellent

	Speaker	Topics	Handouts
Mickey Braun, *What's Driving Insurance Costs*	3	3	3
Kent Sundberg, *Interviewing, Background Checks & Lessons Learned from Litigation*	5	4	4
Cort Griffin, *Interviewing, Background Checks & Lessons Learned from Litigation*	4	4	2
Jennifer Webb, *Working with Different Personality Types*	5	4	5
Panel of Experts, *Growth Issues*	4	4	4
Brad Dee, *Disciplinary Practices/Termination*	5	5	5
Dave Wilson, *Disciplinary Practices/Termination*	5	5	5

Did you like the evening dinner and activity? Or, would you rather have a free night?

Evening Dinner	*Free Night*	*No Preference*
28	7	1

Loved dinner & boat ride (4).
It was great (4).
Enjoyed it a great deal (2).
Excellent evening (2).
It was memorable.
It was the reason I made a special effort to attend the workshop.
Someone new to the area doesn't know what the area has to offer.
Not enough restroom at facility; could have gone back to room for break.
Nice to have planned activity; those who don't want to attend can opt out on their own.
A free night might be a nice change.
Maybe end earlier.
Prefer a free night after dinner.
Incredible show.
Family and I enjoyed it.
Allows for interaction w/peers that is of real value.
Enjoyed activity but would be open to try a free night.
Enjoy activities that explore & educate about the particular location.

What topics would you like to see at next year's workshop?

Negligent hiring (4)
More of the same (2)
More open forum discussion (2)
Medical savings accounts
HIPPA
Conducting salary/wage studies
Review of Personnel Management Act
Kent Sundberg discuss more "real" cases
How to enjoy success without offending others - should you? Yes or No!
It would be great to get Jennifer back again next year
Dealing with angry applicants & employees
More on disciplinary/termination plans
Compensation & benefits - high costs of benefits
Enjoyed panel discussion on leave policies.
Wrongful termination, unemployment, etc.
When to allow employee to resign or proceed to fire?
Lessons learned from litigation
Dealing with childish behaviors & leave abusers
Inexpensive, effective projects or ways to motivate or recognize good employees

Where would you like the next personnel workshop held?

Moab (8), St. George (7), Park City (4), Davis County Conference Center (4), Provo (2), Homestead (2), Bear Lake (2), Logan (1), Cedar City (1), Sweetwater (1), Salt Lake City (1), Las Vegas (1), New Orleans (1), Rio de Janeiro (1), Heber City (1), Parowan (1), Kanab (1), Bryce Canyon (1), Southern part of state due to nice weather (3).

Option 1

JOINT POLICY
BOARD TRAVEL EXPENSES AND BOARD FEES

Article 5, Section 11, of the UCIP Bylaws states: " To the extent permitted by law, Trustees may be reimbursed for expenses incurred in the performance of their duties, as authorized by the Board."

BOARD TRAVEL EXPENSES – Members of the UCIP Board of Trustees (Board) will be reimbursed for reasonable and approved expenses incurred in attending Board meetings and in otherwise carrying out their responsibilities. UCIP will reimburse Trustees for travel by private vehicle at the rate currently allowed by the Internal Revenue Service, as well as for lodging and meals at actual cost, within the guidelines for travel and expense reimbursement adopted by the State of Utah Department of Finance.

Trustees may attend up to two of the three following annual out-of-state trainings: the AGRIP Spring Conference, PRIMA National Conference, and the AGRIP Fall Governance Conference. UCIP will directly pay registration, airfare and hotel expenses for Trustees arranging travel through the UCIP office. Receipts for meals, lodging, parking, airfare, and other reimbursable expenses are required. A written statement by the Trustee will be required in place of a lost receipt. The Board may also by resolution designate other training as appropriate and reimbursable for Trustees.

Expenses for spouses who accompany Trustees to UCIP meetings or to approved out-of-state training are the responsibility of the Trustee. UCIP will invoice Trustees for any spouse expenses paid by UCIP. However, there will be no charge for spouses attending the UCIP Annual Membership meeting functions and at business meals hosted by the Chief Executive Officer.

TIMELINESS – Requests for reimbursement shall be submitted within 60 days of completion of trip.

Option 2

JOINT POLICY
BOARD TRAVEL EXPENSES AND BOARD FEES

Article 5, Section 11, of the UCIP Bylaws states: " To the extent permitted by law, Trustees may be reimbursed for expenses incurred in the performance of their duties, as authorized by the Board."

BOARD TRAVEL EXPENSES – Members of the UCIP Board of Trustees (Board) will be reimbursed for reasonable and approved expenses incurred in attending Board meetings and in otherwise carrying out their responsibilities. UCIP will reimburse Trustees for travel by private vehicle at the rate currently allowed by the Internal Revenue Service, as well as for lodging and meals at actual cost, within the guidelines for travel and expense reimbursement adopted by the State of Utah Department of Finance.

Trustees may attend up to two of the three following annual out-of-state trainings: the AGRIP Spring Conference, PRIMA National Conference, and the AGRIP Fall Governance Conference. UCIP will directly pay registration, airfare and hotel expenses for Trustees arranging travel through the UCIP office. Receipts for meals, lodging, parking, airfare, and other reimbursable expenses are required. A written statement by the Trustee will be required in place of a lost receipt. The Board may also by resolution designate other training as appropriate and reimbursable for Trustees.

Expenses for spouses who accompany Trustees to UCIP meetings or to approved out-of-state training are the responsibility of the Trustee. UCIP will invoice Trustees for any spouse expenses paid by UCIP. However, there will be no charge for spouses attending the UCIP Annual Membership meeting functions and at business meals hosted by the Chief Executive Officer.

BOARD FEES – In addition to reimbursement of travel expenses, UCIP shall pay $25.00 per day Board fee to each member of the UCIP Board of Trustees for attending a Board meeting, a Membership meeting, or any special meeting of the Board of Trustees. The $25.00 per day Board fee shall be payable for each meeting day, whether such meeting is scheduled for all or any part of a day. The fee is also payable for each day of approved, out-of-state training. Any other UCIP functions will not qualify for the Board fee, unless specifically authorized by a Board resolution.

TIMELINESS – Requests for reimbursement shall be submitted within 60 days of completion of trip.

AGENDA ITEM SUMMARY

Item Description

Approve changes to the UCIP Multiline Coverage Agreement.

Background, Discussion

1. Personal Injury Protection (PIP)
   Recommended endorsement attached.

2. Uninsured Motorists and Underinsured Motorists
   Recommended endorsements attached. The statute also requires self-insureds that choose a level lower than the state minimum to issue a policy statement from the self-insureds Chief Financial officer or Chief Risk Officer. The board will need to designate the CEO as the CRO for the purposes of these policy statements that will be attached to coverage documents.

Recommendation	
Staff recommends approval of the endorsements and designating a Chief Risk Officer to sign the policy statements.	

Utah Counties Insurance Pool

Endorsements

Endorsement No. 9

Personal Injury Protection

This endorsement attaches to and forms part of Section VIII – Auto Liability, Policy No. UACIM-04.100.

The effective date of this endorsement is July 1, 2004.

This endorsement provides personal injury protection coverage required by Utah Code Ann. §31A-22-307 (Amended 2004), applicable to the operation and use of **Member** owned **Automobiles** and **Hired Autos**.

SCHEDULE

Benefits	Limits
Medical	$3,000 per person
Loss of Income	The lesser of $250 per week or 85% of any loss of gross income; and a special damage allowance not exceeding $20 per day, for services actually rendered or expenses reasonably incurred for services that, but for the injury, the injured person would have performed for his household
Funeral Expense	$1,500 per person
Survivor Loss	$3,000 per person

This endorsement provides only those personal Injury protection coverages required by Utah Code Ann. §31A-22-307 (Amended 2004) and related sections of chapter 22. The definitions of chapter 22 and restrictions permitted by that chapter for personal injury protection, together with all other terms, conditions and exclusions of the policy apply.

Utah Counties Insurance Pool

Endorsements

Endorsement No. 10

Uninsured Motorist Coverage

This endorsement attaches to and forms part of Section VIII – Auto Liability, Policy No. UACIM-04.100.

The effective date of this endorsement is July 1, 2004.

This endorsement provides uninsured motorist coverage required by Utah Code Ann. §31A-22-305 (Amended 2004), applicable to the operation and use of **Member** owned automobiles and **Hired Autos**.

SCHEDULE

Benefits	Limits
Bodily Injury	$5,000 per person $10,000 per accident

This endorsement provides only those uninsured motorist coverages required by Utah Code Ann. §31-22-305 (Amended 2004), and related sections of chapter 22. The definitions of chapter 22 and restrictions permitted by that chapter for uninsured motorist coverage, together with all other terms, conditions and exclusions of the policy apply.

Utah Counties Insurance Pool

Endorsements

Endorsement No. 11

Underinsured Motorist Coverage

This endorsement attaches to and forms part of Section VIII – Auto Liability, Policy No. UACIM-04.100.

The effective date of this endorsement is July 1, 2004.

This endorsement provides the underinsured motorist coverage required by Utah Code Ann. §31A-22-305 (Amended 2004), applicable to the operation and use of **Member** owned automobiles and **Hired Autos**.

SCHEDULE

Benefits	Limits
Bodily Injury	$5,000 per person $10,000 per accident

This endorsement provides only those underinsured motorist coverages required by Utah Code Ann. §31-22-305 (Amended 2004) and related sections of chapter 22. The definitions of chapter 22 and restrictions permitted by that chapter for underinsured motorist coverage, together with all other terms, conditions and exclusions of the policy apply.

Utah Counties Insurance Pool
Serving Counties Since 1992

UCIP POLICY STATEMENT REGARDING UNINSURED MOTORIST CLAIMS

The Utah Counties Insurance Pool hereby issues this policy statement regarding uninsured motorists claims per the compliance requirements of 31A-22-305 Utah Code.

COVERAGE LEVEL

The Utah Counties Insurance Pool provides uninsured motorists coverage at $5,000.00 per person and $10,000.00 per accident.

PROCESS FOR FILING AN UNINSURED MOTORIST CLAIM

Claims for uninsured motorist coverage are to be filed with the person designated to receive claims under the Utah Governmental Immunities Act, as registered with the Utah Department of Commerce, Division of Corporations and Commercial Code.

Prepared and issued by:

_____

Lester Nixon
UCIP Chief Risk Officer

UCIP POLICY STATEMENT REGARDING UNDERINSURED MOTORIST CLAIMS

The Utah Counties Insurance Pool hereby issues this policy statement regarding underinsured motorists claims per the compliance requirements of 31A-22-305 Utah Code.

COVERAGE LEVEL

The Utah Counties Insurance Pool provides underinsured motorists coverage at $5,000.00 per person and $10,000.00 per accident.

PROCESS FOR FILING AN UNINSURED MOTORIST CLAIM

Claims for underinsured motorist coverage are to be filed with the person designated to receive claims under the Utah Governmental Immunities Act, as registered with the Utah Department of Commerce, Division of Corporations and Commercial Code.

Prepared and issued by:

_____

Lester Nixon
UCIP Chief Risk Officer

Utah Counties Insurance Pool
Payments
May 13 - June 3, 2004

Type	Date	Num	Name	Memo	Split	Amount
WF-Expense						
Liability Check	5/14/2004		QuickBooks Payroll Service	Created by Payroll Service on 05/11/2004	-SPLIT-	-8,869.28
Paycheck	5/15/2004		Charmaine G. Green	Direct Deposit	-SPLIT-	0.00
Paycheck	5/15/2004		Korby M. Siggard	Direct Deposit	-SPLIT-	0.00
Paycheck	5/15/2004		Lester J. Nixon	Direct Deposit	-SPLIT-	0.00
Paycheck	5/15/2004		Mark W. Brady	Direct Deposit	-SPLIT-	0.00
Paycheck	5/15/2004		Sonya J. White	Direct Deposit	-SPLIT-	0.00
Check	5/25/2004	2435	Christensen & Jensen	Invoice Number: 34352	-SPLIT-	-932.00
Check	5/25/2004	2436	Suitter Axland	Invoice Numbers: 1265487	-SPLIT-	-1,207.50
Check	5/25/2004	2437	Utah Association of Counties		-SPLIT-	-4,372.06
Check	5/25/2004	2438	Lester J. Nixon	Per Diem: June 12-17	Expenses	-450.00
Check	5/25/2004	2439	Mark W. Brady	Per Diem: June 13-17	Expenses	-375.00
Check	5/25/2004	2440	Renaissance Fort Lauderdale	Hotel Accommodations, PRIMA	-SPLIT-	-1,677.00
Check	5/25/2004	2441	Utah Insurance Department	John 'Mickey' Braun Travel Expense Reimburs...	Loss Control / Training	-129.08
Check	5/25/2004	2442	Mondo Cafe	Meal Service	-SPLIT-	-2,883.04
Check	5/25/2004	2443	CDW Government, Inc.	Invoice Number: MZ08403	Office Equipment	-2,898.84
Check	5/25/2004	2444	Office Depot	Account Number: 35538769	Office Supplies	-618.05
Liability Check	5/25/2004	2445	Utah Local Governments Trust	Customer Number: 1576.0 (June)	-SPLIT-	-4,682.62
Check	5/25/2004	2446	Steve Baker	Mileage Reimbursement	Board Expense	-195.00
Check	5/25/2004	2447	Gene Roundy	Mileage Reimbursement	Board Expense	-216.00
Check	5/25/2004	2448	James Eardley	Mileage Reimbursement	Board Expense	-255.00
Check	5/25/2004	2449	Steven Wall	Mileage Reimbursement	Board Expense	-135.75
Check	5/25/2004	2450	Kenneth Bischoff	Mileage Reimbursement	Board Expense	-217.50
Check	5/25/2004	2451	Kent Sundberg	Mileage Reimbursement	Board Expense	-153.00
Check	5/25/2004	2452	Ira Hatch	Mileage Reimbursement	Board Expense	-121.50
Check	5/25/2004	2453	Kay Blackwell	Mileage & Hotel Reimbursement	-SPLIT-	-219.60
Check	5/25/2004	2454	Lynn Lemon	Mileage Reimbursement	Board Expense	-237.75
Check	5/25/2004	2455	Lynn Lemon	Hotel Reimbursement	Board Expense	-67.35
Check	5/25/2004	2456	Jerry Grover	Expense Reimbursement	-SPLIT-	-163.77
Check	5/25/2004	2457	Dan McConkie	Mileage Reimbursement	Board Expense	-191.25
Check	5/25/2004	2458	Davis County	Hotel Reimbursement	Board Expense	-67.35
Check	5/25/2004	2459	Sonya J. White	Expense Reimbursement	-SPLIT-	-2,806.39
Liability Check	5/28/2004		QuickBooks Payroll Service	Created by Payroll Service on 05/25/2004	-SPLIT-	-8,869.28
Paycheck	5/31/2004		Charmaine G. Green	Direct Deposit	-SPLIT-	0.00
Paycheck	5/31/2004		Korby M. Siggard	Direct Deposit	-SPLIT-	0.00
Paycheck	5/31/2004		Lester J. Nixon	Direct Deposit	-SPLIT-	0.00
Paycheck	5/31/2004		Mark W. Brady	Direct Deposit	-SPLIT-	0.00
Paycheck	5/31/2004		Sonya J. White	Direct Deposit	-SPLIT-	0.00
Check	6/3/2004	2460	TCNS, Inc.	Invoice Number: 1811	Information Technology	-122.50
Check	6/3/2004	2461	Moab Valley Inn	UCIP Master Bill (Personnel Workshop)	-SPLIT-	-1,320.25
Total WF-Expense						-44,453.71
WF-Work Comp Expense						
Check	5/19/2004	0016	Corvel Corporation	Invoice Number: 12019865	TPA WC	-117.60
Check	5/19/2004	0017	BRF - Alternative Service Concepts	Voucher Number: 62	TPA WC	-934.37
Check	5/25/2004	0018	Alternative Service Concepts, LLC	Invoice Number: 0009338-IN	TPA WC	-10,555.00
Total WF-Work Comp Expense						-11,606.97
TOTAL						**-56,060.68**